

**Summit Hill Borough Council**  
**September 12, 2023, 7:00 p.m. Borough Hall**

The regular scheduled meeting of the Summit Hill Borough Council was held at the above time and place with Vice President William O’Gurek presiding.

**Roll Call** – President Micael Kokinda, Vice President William O’Gurek, Karen Ruzicka, Alan Kruslicky, Joseph Weber, David Wargo, Solicitor Robert Frycklund and Mayor Jeffrey Szczecina were in attendance. Gino DeGiosio was absent.

**Floor** –

1. Joanie Morana, 104 East Ludlow Street, was wondering what was going on in the building where the bank was located. President Kokinda said that someone bought it and is fixing it up but that is all that they know at this point. Ms. Morana also asked the status of the fence at 114 East Ludlow Street. Mayor Szczecina said that Chief Woodward will follow up on it. Ms. Morana mentioned that Seitz was at her house, and she was talking to the exterminator about the rat problem in town. She questioned where they came up with a cost of \$1.5 Million to have a company come in and exterminate the town. She was told that the quote that was given was somewhere between \$35,000 and \$50,000. Councilman Wargo said he never got a quote from Seitz. He took the bill that he had for service at his home and figured out the cost for the year, took the cost of infestation and preventative maintenance and got an average of those costs, then multiplied it by 1,500 homes. That is how he figured out the amount. He was never given a quote for anything.

Barbara Boyd, 24 East Ludlow Street, said she was told the same thing. She also mentioned that there is a house a few doors up from her that is vacant, and the rats are all over the place. She and her husband found a dead rat in front of their outside steps. She was told by her exterminator that the bait boxes had not been touched for a few months and now they are empty. Ms. Morana said she was told the same thing.

2. Mary Ann Szczecina, 221 West White Bear Drive, presented a letter to Council that Jim Thorpe Borough mailed to property owners giving them ideas of how to prevent rats. She remembers the Mayor had a copy of information that she thought was going out to the public and wanted to know the status of it. Councilman Wargo explained that Jason Bell is the one who drafted the brochure and Council was going to have Attorney Frycklund review it, but he was not at the meeting last month. They can have him look it over before the next meeting. Attorney Frycklund asked for a copy of the letter so he could review it. Mr. Wargo added that the Mayor had a copy of the brochure and gave it to Attorney Frycklund for review.
3. Karen Smith, 329 East Hazard Street, questioned the police department. She stated that she keeps calling and no one ever responds. You call the office, and no one answers. She called the District Attorney’s office about a neighbor that they are having problems with. This person was charged with being on their porch and is now causing problems with her son and other neighbors. She came home one day and could not get down the street because it was blocked. She turned around in the street and an officer came after her telling her there were no K turns allowed in the street and that she was driving erratically. She was trying to park her car. Since then, the police have done nothing but harass her and her son. They told him he could not change the tire on his car and could not do other things. Mayor Szczecina said her son was told that they cannot do repairs on a vehicle in the street, as per the ordinance. Ms. Smith said that she got permission from the District Attorney’s office to call the State Police. She is very upset that nothing is happening, and no charges were filed for the neighbor looking in their window and jumping around on their roofs. Mayor Szczecina said that he is more than happy to meet with her to discuss things further. He added that charges were filed, the gentleman was arrested, he was incarcerated, he made bail and now they are waiting for a hearing, which is controlled by the courts.

Mayor Szczecina explained how the process works. If there is a problem with the police department, call the Chief of Police. If you are not satisfied with the Chief, you can call the Mayor. You can also call Kira

at the borough office, where she will get your information and he will return your call. He will meet with you privately, like he has done with other residents currently in the room. If you are not satisfied with the Mayor, you can go to the District Attorney. He is the Chief Law Enforcement Officer for the County. The State Police will not come into the borough with a full-time police department and handle cases. They only time they will come into the borough is if the Chief of Police requests them during an initial phase of an investigation, which is typically a homicide or other type of death.

President Kokinda explained that Council does not control the Police Department. The only thing they can do is hire and fire a police officer. No one at the table has any authority over the police department or the Chief of Police. They can ask for the police to do something, but they cannot give them orders.

Ms. Smith also added that the property at 335 East Hazard Street is a mess and has junk all over the property. She was told by the property owner that the borough only charges her \$5 so let it lay there. Ms. Steber said that her information is incorrect. Mayor Szczecina added that the borough cannot go on the property and the only thing they can keep doing is cite her, and that is what they are doing.

4. Albert Ditzlar, 329 East Hazard Street, stated that he walks around town and is noticing that the sewer drains are not in the best shape, plus there are weeds growing out of them. Councilman Kruslicky explained that the borough crew replaces so many a year, as preventative maintenance. The cleaning will be done when time permits.
5. Ken Forrest, 300 West White Street, stated that there is a streetlight out at the corner of Poplar Street and Carbon Alley. It is concerning to him because his garage is right there, and it is very dark. Ms. Steber informed him that it was reported to her, she got the pole number and reported it to PPL to have it repaired.
6. John Dopira, 54 East Fell Street, had questions about unsolicited people around town and wanted to know if there was anything that could be done about the people who go around putting yellow tags on everyone's property to collect clothing. Vice President O'Gurek said it would fall under the new ordinance that Councilman Wargo drafted. Mr. Dopira asked if there was anything they can do about the Religious groups going door to door. President Kokinda said that there is an ordinance that is on the agenda to be adopted at tonight's meeting. The opinion of the solicitor is that it will be covered under the new ordinance, but it has not been adopted yet. Mr. Dopira also mentioned concerns about winter and how they plow the streets. He explained that he lives on the Northeast side and his area does not get plowed until the 2<sup>nd</sup> day. The next day when the plow does come through, everything has already turned into ice chunks, which then get plowed onto your property. He suggested that they consider plowing like other towns do by making it fair for everyone. Plow it 50/50 by following an even-odd system. If it is an even day, plow the even side and same for an odd day. Councilman Kruslicky added that most towns do not plow curb to curb either.
7. Kathy Gieniec, President of the Recreation Commission, asked permission to add an additional day for use of the community center for Pickleball. Currently they are playing on Wednesday nights but would like to add Monday nights as well.

**Motion was made by David Wargo and seconded by Joseph Weber to add the request to add an additional day to the schedule for Pickleball.** Motion was opened for comment; none made. Motion carried unanimously by Council.

**Motion was made by William O'Gurek and seconded by Karen Ruzicka to approve the request from the Summit Hill Recreation Commission to use the Hill Top Community Center on Mondays for the purpose of adding a second day for Pickleball, as long as it does not interfere with anyone who has already booked the room.** Motion was opened for comment; none made. Motion carried unanimously by Council.

8. Edward Kanick, 330 East Holland Street, wanted to know the status of hiring a zoning officer because he has a zoning application that was submitted over a month ago and he does not want to lose the start date because it has not been approved yet. President Kokinda stated that it is on the agenda to appoint a temporary Zoning Officer

**Minutes** – Motion was made by David Wargo and seconded by William O’Gurek to approve the meeting minutes from the August 8, 2023 Council meeting. Motion was opened for comment; none made. Motion carried unanimously by Council.

**Mayor’s Report** – Mayor Szczecina reported the total collected from the District Justice was \$1,005.13, total from Carbon County was \$141.39 and nothing received from Schuylkill County. He informed Council that Chief Woodward had a non-work-related injury that required him to have surgery. He compliments Sgt. Ohl, who readjusted the schedule and is handling what he could with the administrative items. Officer Horos cancelled scheduled vacation days to help fill in shifts that were not covered. Officers Pituch, Fischl and Barclay worked 12-hour shifts to cover the weekend so they could have 24-hour coverage and did not have to rely on any other agency. They are down to 4 officers, so it has been tough. He thanked those working for stepping up to make sure shifts are covered and to have police coverage for the town. **Motion was made by William O’Gurek and seconded by David Wargo to accept the mayor’s report for the month of August 2023.** Motion was opened for comment; none made. Motion carried unanimously by Council.

**Police Report** – Ms. Steber said they did not receive a police report due to Chief Woodward being out on injury. She does have a quote from Keystone Technology to purchase tablets and printers for the police cars to allow the ability to print citations from the cars. Mayor Szczecina added that traffic citations are issued by the state and effective the end of the year, the state will no longer issue citations. The only way the Magistrate will accept the citations will be electronically and they do not have the capability to do electronic citations. For the last four months they have done research to find the cheapest, most effective way to do it, and this appears to be the best route. The device needs to be secured in case it was stolen so that no one can get access to criminal history information. There are a lot of restrictions on what type of device you are allowed to have in the vehicles. What they are going to do is install the devices in two of the cars and then add the additional call the following year. Councilman Wargo added that they are the last ones in the County to do make this change. Councilwoman Ruzicka asked if there are funds left over from the American Rescue funds because she believes that other departments used those funds to put computers in their vehicles. Ms. Steber stated that she would have to look at what is left in the funds but if there is not enough to cover the tablets, there is money in the Capital Improvement Fund. **Motion was made by David Wargo and seconded by Karen Ruzicka to approve the quote from Keystone Technology to purchase tablets, printers, and a scanner for the police vehicles at a total cost of \$7,654.00.** Motion was opened for comment; none made. Motion carried unanimously by Council. Mayor Szczecina informed Council that the hiring process is being handled by the Civil Service Commission. The written tests were administered and the last of the polygraphs were done today and the physical fitness test will be done on September 28, 2023. **Motion was made by William O’Gurek and seconded by David Wargo to accept the police report for the month of August 2023.** Motion was opened for comment; none made. Motion carried unanimously by Council.

**Planning and Zoning** – No report was given in the absence of a zoning officer. President Kokinda said that three letters of interest were received for the temporary zoning officer position. Councilwoman Ruzicka asked if the new police officer will take over the position of zoning officer. Mayor Szczecina said that is the plan, but there will be a learning process because they will have to learn Zoning and the Quality-of-Life ordinance. Councilman Wargo said that no matter who does the job, they do have access to the zoning solicitor. Mr. Kanick said that he has an October 1<sup>st</sup> start date to start building his building. The UCC permit has already been approved by Lehigh Engineering. If he doesn’t have a permit from the borough, they will not start the work. He asked Attorney Frycklund if they could write a business letter of intent. Attorney Frycklund stated that he cannot give Mr. Kanick legal advice. Council is considering hiring a new zoning officer tonight, so that problem will go away. **Motion was made by William O’Gurek and seconded by Alan Kruslicky to**

**appoint Dan Matika as the temporary Zoning Officer for the Borough.** Marlene Basiago asked why they would consider appointing him when the last time he did not seem to do his job. Vice President O’Gurek explained that since he did the job before and the position is only going to be for a month to a month and a half, so it would be the easiest transition to get it done until the new officer is in the position to take over the duties. **Motion was made by William O’Gurek to appoint Dan Matika as the Alternate Zoning Officer.** Councilman Wargo stated that he does not have an issue appointing Mr. Matika at the interim zoning officer but they should also talk about an alternate separate from the interim. He feels they should wait until the police officer takes the position of zoning officer before they discuss who should be the permanent alternate officer. William O’Gurek withdrew his motion. Mary Ann Szczecina gave her personal opinion about Mr. Matika. President Kokinda said that there was a motion and a second to appoint Dan Matika as the temporary Zoning Officer for the Borough. Motion was opened for further comment; none made. Motion carried by the majority of Council with David Wargo and Karen Ruzicka opposing.

**UCC and Code Enforcement Report** – Karen Ruzicka stated that 135 East Ludlow Street is on the report for renovation at a cost of \$200,000. She asked what permit was issued for this property. Ms. Steber said that these permits are issued through Lehigh Engineering so they have those permits on file and will receive all permits that were issued at the end of the year. Vice President O’Gurek said to give them a call to get a copy but since they are the UCC Inspectors who issue the permits so they will hold on to the permits. Councilman Wargo asked why the inspection on the electrical project in Ludlow Park was not on the report. President Kokinda explained that the borough is not required to complete an application. **Motion was made by William O’Gurek and seconded by Alan Kruslicky to accept the UCC and Code Enforcement report for the month of August 2023.** Motion was opened for comment; none made. Motion carried unanimously by Council.

**Work Leader Report** – Councilman Wargo mentioned that the Borough does shared services with the other towns but he is noticing that only the borough employees are on the report. Why are they not reporting when Lansford and Coaldale are helping. He would like to be made aware of this in the future. **Motion was made by Joseph Weber and seconded by David Wargo to accept the Work Leader report for the month of August 2023.** Motion was opened for comment; none made. Motion carried unanimously by Council.

**Tax Collector Report** - Nathan Halenar submitted his Tax Collector Report for the month of August 2023. Total collected was \$5,117.80 with a commission of \$153.53. **Motion was made by David Wargo and seconded by Karen Ruzicka to accept the Tax Collector Report for the month of August 2023.** Motion was opened for comment; none made. Motion carried unanimously by Council.

**Delinquent Real Estate Tax Report** – Portnoff submitted their Delinquent Real Estate Tax Report for the month of August 2023. Total collected was \$5,907.26 with no expenses for reimbursement. **Motion was made by David Wargo and seconded by Karen Ruzicka to accept the Delinquent Real Estate Tax Report for the month of August 2023.**

**Wage Tax Report** – Berkheimer submitted their Wage Tax Report for the month of August 2023. Total EIT submitted was \$62,492.63 with a commission of \$1,081.12 and postage charges of \$28.77. Total LST submitted was \$208.59 with a commission of \$4.28 and postage charges of \$4.95. Total DLT submitted was \$252.01 in delinquent Occupation Tax and \$108.70 in delinquent Per Capita Tax. **Motion was made by David Wargo and seconded by Karen Ruzicka to accept the Wage Tax report for the month of August 2023.** Motion was opened for comment; none made. Motion carried unanimously by Council.

**Delinquent Garbage Collection Report** – Central Credit Audit submitted their Delinquent Garbage Collection Report for the month of August 2023. Total collected from Central Credit was \$943.00 and total collected from the Borough was \$1,434.75. **Motion was made by David Wargo and seconded by Alan Kruslicky to accept the Delinquent Garbage Collection Report for the month of August 2023.** Motion was opened for comment; none made. Motion carried unanimously by Council.

**Receipts** – Total receipts received for the month of August 2023 were \$151,040.61. **Motion was made by Karen Ruzicka and seconded by William O’Gurek to accept the Receipts for the month of August 2023.** Motion was opened for comment; none made. Motion carried unanimously by Council.

### **Committee Reports**

**Streets** – Councilman Kruslicky mentioned that there was some considerable flooding behind the 300 block of West Ludlow Street due to the heavy amount of rain. In the past, the borough had cleaned out the swale to stop the flooding during rainstorms. Council may want to consider doing it again before people’s homes start to flood. Ms. Steber said that the issue starts near Evan’s Oil and goes all the way down to the church. Councilman Weber said he believes that Earl Henninger did the work for the borough years ago. President Kokinda said that technically it is not the borough’s property. Council instructed Ms. Steber to contact the mine company to inform them of the issues.

**Recreation** - Councilwoman Ruzicka said there will be a Paint and Sip held on September 19<sup>th</sup> at 6:00 p.m. in the Community Center. Councilman Wargo asked the status of the electrical project in the park. He understands the work was done last month but has not heard anything about it. Ms. Ruzicka said that the job is finished but Ronnie had a concern about the grounding. He emailed her information, which she forwarded to Kresge Electric. They are going to talk to Ralph about it to see what exactly needs to be done.

### **Buildings –**

- President Kokinda gave an update on the HVAC project. The unit for the Council Chambers is still not fixed due to air flow issues and the dampers that are being corrected. The repairs will be corrected at no cost to the borough.
- President Kokinda also presented a quote from Integrity Sealcoating to have the parking areas at the Fire Co., Community Center, Borough office and Police Department seal coated at a cost of \$7,910. They also gave a 30% discount on the total job. He spoke with Kira, and they can pull some money from each of the Capital Improvement funds to cover the cost. He is hoping to get the work done sooner than later especially since the Community Center is not booked for most of September. They also recommend that you not drive on it for 4 days after it is done. Councilman Weber asked what they will do at the Fire Co. President Kokinda said that they can do half one week and the other half another week. **Motion was made by William O’Gurek and seconded by David Wargo to approve the quote from Integrity Sealcoating to sealcoat the parking areas as mentioned at a cost of \$7,910.** Motion was opened for comment; none made. Motion carried unanimously by Council.

**Emergency Services** – Councilman Weber gave an update on the status of the new apparatus for the Fire Co. The completion date is coming up and the company will pay to have up to three people down to inspect the truck. Ms. Steber said the paperwork was submitted to the state and she received an email stating that the Borough has to draw up a Cooperative Agreement between the Borough and the Fire Co.

**Sanitation** – Councilwoman Ruzicka wants to address the garbage along 902 between White Bear and Mountaintop. There have been garbage bags and TVs alongside the road for weeks. It is an eyesore and needs to be addressed. She asked if PennDOT is responsible for cleaning it up. Ms. Ruzicka said as a borough, they need to come up with a plan. There are other places in town where there are TVs in allies and garbage bags filled with construction material, which will not be picked up by the garbage hauler. She is not sure what the solution is, but she is not going to ignore it. She plans to call other communities to see how they handle the problem. President Kokinda stated that no one is ignoring it. They provide yearly electronics recycling so there is no reason anyone should be throwing them on the side of the road. Wayne Gryzik said they are talking about his property, but he did not put them there; someone dropped them off in his field. Ms. Steber notified Ms. Kerestus that she did send letters out to PennDOT and the representatives, as she requested, but she has not heard from anyone.

**Handicap** – Councilman Weber said that they do have a list of renewals for the year, but he just received the list and did not have time to review it so he would like to discuss it at next months meeting.

**Economic Development** – Councilman Wargo informed Council that the LSA grant is almost completed, they will need to approve a resolution for the grant, and they are working on gathering letters of support for the grant. He also mentioned that the Summit Hill Historical Society is running a bus to Gettysburg, if anyone is interested in learning more about the project he is proposing. There is limited seating left. There is an Economic Development meeting on September 25<sup>th</sup>.

**Motion was made by William O’Gurek and seconded by Karen Ruzicka to accept the Committee Reports for the month of August 2023.** Motion was opened for comment; none made. Motion carried unanimously by Council.

**Communications** –

1. **Motion was made by William O’Gurek and seconded by David Wargo to ratify the motion to give approval to the St. Luke’s Victory for Veterans Program to place four American flags in Ludlow Park from September 10 – 15, 2023 to raise awareness for those veterans who have died by suicide in Carbon County over the past year.** Motion was opened for comment; none made. Motion carried unanimously by Council.
2. Request received from Elise Reabold and Terri Kane to hold the 11<sup>th</sup> Annual Hootenanny. **Motion was made by David Wargo and seconded by William O’Gurek to grant permission to hold the 11<sup>th</sup> Annual Hootenanny on Sunday, June 30, 2024 from 11:00 a.m. to 8:00 p.m. in Ludlow Park and to allow access to the Hill Top Community Center, the use of additional trash cans and to use the traffic horses to lock off the roads that surround the park.** Motion was opened for comment; none made. Motion carried unanimously by Council.

**Communications for the Month of August 2023:**

1. Ratify the motion to give approval to the St. Luke’s Victory for Veterans Program to place four American flags in Ludlow Park from September 10 – 15, 2023 to raise awareness for those Veterans who have died by suicide in Carbon County over the past ear.
2. Request from Elise Reabold and Terri Kane to hold the 11<sup>th</sup> Annual Hootenanny on Sunday, June 30, 2024 from 11:00 am to 8:00 pm in Ludlow Park. Also requesting access to the Hill Top Community Center, additional trash cans and traffic horses to block off the roads surrounding the park.
3. Central PA Teamsters Summer 2023 Newsletter
4. PA Department of Transportation LTAP Information:
  - LTAP Stormwater Training – Municipal Stormwater Facilities Program and Stormwater Operation
  - PennDOT LTAP Summer 2023 Technical Information Sheet #224
  - PennDOT LTAP Summer 2023 Technical Information Sheet #225
  - PennDOT LTAP Summer 2023 Technical Information Sheet #226
  - PennDOT LTAP Summer 2023 Newsletter

**Motion was made by William O’Gurek and seconded by Alan Kruslicky to accept communications for the month of August 2023.** Motion was opened for comment; none made. Motion carried unanimously by Council.

**Bills** – General Fund \$96,287.65, Community Center \$301.30, Sanitation Account \$29,202.85, Street Account \$1,719.59, Capital Improvement Fund – Recreation \$537.48 and Capital Improvement Fund – Borough Bldg. \$15,484.81. **Motion was made by Karen Ruzicka and seconded by William O’Gurek to pay the bills from August 9 – September 12, 2023.** Motion was opened for comment; none made. Motion carried unanimously by Council.

**Old Business** –

1. Councilman Wargo gave an update on the Blueprint Community Meeting that was held on August 28<sup>th</sup> with attendance of representatives from Nesquehoning, Lansford, and Senator Argall’s office. The idea is an opportunity to get an organized team of people together from various aspects, including banking, land development and volunteers from the member communities. They are going to apply jointly as a cohort for Panther Valley to the program. If they are picked as one of the Blueprint Communities, it will allow them to train a team of volunteers to work on community improvement projects and economic development projects. It is the same program that launched Tamaqua and gave them the rebirth of their town. They are looking to duplicate this success in the Panther Valley. It is not a borough sponsored thing, but they will be looking for municipal officials, as well as citizens that want to help and volunteer with the community if they are approved. They are going to work together on the application. Councilman Weber added that there are only 10 communities within the eastern part of the state that will be selected. Mr. Wargo said the opportunity came out of the fact that they are being proactive about trying to get the experience built in Summit Hill as well as the Tourism Summit that they attended in July.
2. Councilman Wargo also talked about the Quality-of-Life Abatement Plan. There is a section in the QOL ordinance that allows them to provide and organize an attempt to clean up the external parts of properties that are in violation. He has forwarded the plan to Attorney Frycklund to review and there are a couple of things in the ordinance that they are going to have to change to make it work because they want to move swiftly and thoroughly to get the properties cleaned up. He worked with Councilman Weber on getting together sample RFPs for an exterminator, as well as a commercial cleaning service. They will properly apply the QOL ordinance and ticket people daily. If they still fail to clean up, the borough will send the cleaning services there with a police escort and clean the properties themselves. Attorney Frycklund has been reviewing the plan and asked for an update. Attorney Frycklund said that they will need to make some amendments to the QOL ordinance to accommodate the new program and to give it more teeth so its not just putting liens on properties that no one will pay. They will need to put an alternative enforcement method in the ordinance so that they can take someone to court, get a judgement for the reimbursement of the fees and enforce that judgement. They will have to work up some details on the RFPs for the services. It will take a little time, but they are on track. Mr. Wargo said the Borough will need to put money into the program. Any fines that are collected from the process will be placed back into the fund and will keep money in the budget to continue to do it. Marlene Basiago asked if they hire someone, the borough is paying for it and hope that they get the money back. Mr. Wargo said that is the purpose of changing the ordinance. They are not going to lean properties and cost the taxpayers money. They will pursue these people in court and sue them for nonpayment of the bills. It will cost money, but they will recoup the money. They are also allowed to charge a percentage, up to 30%, for administrative costs, as per the ordinance.

**New Business** –

1. **Motion was made by David Wargo and seconded by Karen Ruzicka to adopt Ordinance No. 03-2023 to amend and supplement Chapter 338 of the Code of the Borough to amend the Peddling and Soliciting ordinance of the Summit Hill Borough.** Motion was opened for comment; none made. Motion carried unanimously by Council.
2. **Motion was made by William O’Gurek and seconded by Alan Kruslicky to adopt Resolution No. 06-2023 requesting a Single Application for Assistance grant in the amount of \$64,868 from DCED’s**

**Local Shares Account to be used to develop a unique visitor’s attraction in Summit Hill and to name President Kokinda and Borough Secretary Kira Steber as the designated officials to execute all documents and agreements with DCED .** Motion was opened for comment; none made. Motion carried by majority vote with David Wargo abstaining due to his involvement with the Historical Society.

3. **Motion was made by David Wargo and seconded by Joseph Weber to approve the Minimum Municipal Obligation (MMO) worksheets for the Summit Hill Borough and Police Pension plans for 2024.** Motion was opened for comment; none made. Motion carried unanimously by Council.
4. **Motion was made by William O’Gurek and seconded by David Wargo to approve the 2023 insurance proposal for the Borough from The Kilmer Group at a cost of \$103,996, which is a premium increase of \$12,266 from last year.** Motion was opened for comment; none made. Motion carried unanimously by Council. Vice President O’Gurek noted that a large amount of the premium increase is for the new fire truck.
5. President Kokinda stated that Trick or Treat night will be held on Tuesday, October 31, 2023 from 6-8 p.m. with a rain date of Wednesday, November 1, 2023 from 6-8 p.m.
6. President Kokinda also announced that Fall Cleanup dates have been set. Saturday, October 7<sup>th</sup> will be for the East side of town, Knepper’s Trailer Court and East and West White Bear Drive. Saturday, October 14<sup>th</sup> will be for the West side of town, Laurel Drive and East and West Mountaintop Road.

**Motion was made by David Wargo and seconded by Alan Kruslicky to enter into an Executive Session to discuss personnel matters and possible litigation at 8:31 p.m.** Motion was opened for comment; none made. Motion carried unanimously by Council.

**Motion was made by David Wargo and seconded by Joseph Weber to enter back into regular session at 9:15 p.m.** Motion was opened for comment; none made. Motion carried unanimously by Council.

**Motion was made by David Wargo and seconded by Joseph Weber to amend the agenda to discuss dismissing the Assistant Secretary.** Motion was opened for comment; none made. Motion carried unanimously by council.

**Motion was made by Alan Kruslicky and seconded by David Wargo to dismiss Assistant Secretary, Jillian Watto, of her duties effective immediately.** Motion was opened for comment; none made. Motion carried unanimously by Council.

**Motion was made by Karen Ruzicka and seconded by David Wargo to adjourn at 9:20 p.m. until the next regular meeting of the Summit Hill Borough on October 10, 2023.** Motion was opened for comment; none made. Motion carried unanimously by Council.

Michael Kokinda  
Council President

Kira Steber  
Secretary/Treasurer