

Summit Hill Borough Council
February 11, 2025, 6:00 p.m. Borough Hall

The regular scheduled meeting of the Summit Hill Borough Council was held at the above time and place with President David Wargo presiding.

Roll Call – President David Wargo, Vice President Joseph Weber, Karen Ruzicka, Alan Kruslicky, Edward Kane, Marlene Basiago, Solicitor Robert Frycklund and Mayor Jeffrey Szczecina were in attendance. Lacey Gonzalez was absent.

Presentation from Gretchen Sterns and Steve Cohn, representatives from BET. Ms. Sterns stated that BET Lehigh is working on a solar project near the Pather Valley School. They work with Lehigh Green Energy, LLC and Syncarpha Capital who do solar projects. Mr. Cohn explained the layout of the preliminary plan that was given to Council. It is a basic plan, which is technically three separate projects co-located on the same site. It will be interconnected with PPL's infrastructure that is located on the site. The project itself meets an average of a 40-foot setback from property lines to the limited clearing with an 80-foot setback from the clearing to the edge of the road. This plan is preliminary and will be subject based on the topography information that is available to them. They will not get bigger than they are proposing. It would only get smaller with any changes that need to be created. They are proposing minimal clearing as possible. As for the panels, there are two options. They could be fixed tilting which the panels do not change direction and will face the southern direction away from the school. There are also trackers which are where the panels can move with the sun and would be pointing east and west. They will never be north pointing. Solicitor Frycklund asked if the newer panels have a matte finish. Mr. Cohn said he is correct. Panels are designed to absorb light and to be non-reflecting. There is very little chance of a glare coming off the panels. Ms. Sterns added that the panels will never face towards the highway or school. There is a red outline on the design, which is the outline of the proposed project area. The design may change but the actual number of panels would not increase, nor would the project ever exceed the red outline, which will all be based off the topography. The closest panel will be roughly eighty feet from the edge of the road. If maintenance is required, they will have access points by either using existing access points or existing roads. They are not looking to put in a big access entrance. There will be fencing all around the site. Currently the Borough does not have any zoning regulations regarding solar panels in any district. They would like to start the process of obtaining a zoning permit within the next month or two. A land development plan will be submitted to the borough's Planning Commission, which will outline a fence, stormwater controls and all features that are seen on a land development plan. This will be for general industrial use. They will submit a zoning application for this portion of it. They wanted to present it to Council so if there were any questions or suggestions, they could work it out now. If not, they will proceed with a zoning permit in a few weeks.

Councilwoman Basiago asked who is going to benefit from the energy that is being produced. Gretchen Sterns explained the energy would be sold to PPL and would go into PPL's grid. Steve Cohn stated that it is clean energy production for PPL. More projects like these will be necessary down the road as energy increases. The project that is being proposed would produce enough clean energy to power 1,300 to 1,400 homes on average in Pennsylvania.

President Wargo stated that the Blueprint Community presentation had to be postponed due to the weather and safety concerns for those traveling.

President Wargo also stated they will be opening the floor to hearing of people present but before they start, he mentioned a few items. Last year Council decided to start looking at their ordinances. The first one they worked on was the handicap ordinance. There was a hearing last April, they put a stay on

renewals until the ordinance was finalized and renewal letters were mailed in October. The letter went out to forty people, with 32 people returning the renewal application within the renewal period. There were eight people who did not return their renewal application, so the signs were removed. Those that had the signs removed are more than welcome to reapply as a new applicant. The fees were adjusted because the handicap parking program is a privilege and is not mandatory for the borough to provide to residents. The reason for reevaluating everyone is because of the abuse of the parking spots by some residents just to spite the neighbors. This program was designed to assist those that need help, require help and those deserving of needing assistance. They are paying for a privilege to have an assigned parking space on a public street, which means the space is denying others living around there the right to use the space. Council did not feel it was fair to have the taxpayers pay for the cost of the privilege. If you want and/or require the privilege, then it is the person responsibility to pay for the privilege. He reminded everyone that all of those who had a handicap parking space had 1-10 months of not being bothered with renewals because the letters were not sent until October. Those who choose to ignore it must pay for the consequences.

Floor –

1. Charles Ziegler, 105 East Amidon Street, confronted council about the letter he received regarding his handicap parking space. The letter he received is dated November 1, 2024 and his renewal has always been in April. He got the letter and blew it off because he knows he always pays in spring. President Wargo asked if he received a letter in April 2024; Mr. Ziegler said he did not. Mr. Ziegler said he received another letter dated January 23, 2025 stating that if he does not respond within 30 days the sign would be taken down. It has not been 30 days. President Wargo reviewed the letter and explained that the letter states, as per the ordinance, the renewal application is to be returned within 30 days of the notice, which was November 4th. Failure to file the renewal application within the time period shall result in the removal of the space. He explained that the letter was sent to him to notify him that he did not respond within 30 days and that his sign was being removed. Mr. Ziegler stated that Council forgot to add the part in the ordinance about those who are poor. President Wargo said that they do not need to. Mr. Ziegler said that everything in Pennsylvania has a clause for poor people. He said that Council has now declared war on the poor and disabled. They talked about it and then deleted it from the ordinance because they do not care about the poor people. Do they think it is a privilege to be disabled or poor. He really did not want to have a spot but because there are so many ignorant people who do not care about disabled people because they just want the spot. President Wargo said 10 minutes ago he admitted that he blew off the letter. He added that there was a hearing held to discuss this ordinance before it was adopted, and he received his letter in November of 2024. He received the letter, he chose to ignore it, he did not contact the borough office, and the sign was removed. This decision has nothing to do with his disability. These parking spaces are a privileged program, which is why they have to pay the fee. Taxpayers in the borough have been subsidizing his and other spaces for the past twenty plus years. He instructed Mr. Ziegler to reapply, and they will reevaluate it.
2. Jimmy Gjoca, Gjoca Bros. Construction, stated that he and his brother own a few properties in town. He is all about repairing and maintaining properties regardless of the inspections. He has been a licensed contractor for the past 45 years and has built homes from the ground up. He always had his inspections with Lehigh Engineering and never had any issues. He recently had an inspection at one of his properties and Lehigh Engineering failed the inspection because of a wire that comes in from outside, which he could not see because it was in a steel pipe. He also failed him for not having screens in the windows. It is not mandatory under any law in Pennsylvania. When you buy brand new windows they do not come with screens. Another item he wanted to address is the property he owns at 101 East Hazard Street. There are three entrances to the building, but it was told he can only have two apartments at the property because of the moratorium. He asked why others have been able to do it over the years, but he cannot. For 5 years he has been paying taxes on a 3-unit building, but he is only allowed to have two units. President Wargo

explained that there have been several properties where the borough has stopped owners from trying to open multiple apartments that did not already exist because of the sewer moratorium. He does not know the specifics of his deed, but they can look into it. Mr. Gjoca questioned the services of Lehigh Engineering. The houses they are inspecting in town have been here for a hundred years and they can't be inspecting them the same as a brand-new home they build from the ground up. President Wargo said the inspection process has an appeal process and asked if he filed one. If he feels there is something wrong with the inspection, the ordinance allows a person to file an appeal with the Appeals Board.

3. Wesley Neal, 126 West Fell Street, addressed the denial of his handicap parking space. The letter he received stated that he was denied because he can ambulate 100-200 feet and the door is located thirty-three feet from the current parking space to the side door. If he is carrying groceries from the car to the home and having to make another trip to the car it would be ninety-nine feet. He does not get to turn off his handicap. The federal government has him permanently disabled so what the number of feet has to do with his disability is unclear. He looks at this as an insurance policy. Without the parking space, there is no guarantee that he will be able to park closer to his home. He asked Council to reconsider his parking space. President Wargo stated that he was denied due to the ambulatory range of 100-200 feet, which is roughly half a block. Mr. Neal explained that there is a parking issue on his block which makes things difficult. There is a person who lives on School Street who decided to use the backyard as his driveway. The yard comes out into Fell Street and if someone parks there, he calls the police. This is not a recognized driveway by the borough. President Wargo said that his application was received, the parking space was evaluated based off the information on the application and the access to his door is thirty-three feet. The doctor stated he can walk 100-200 feet. He also pointed out that Mr. Wesley wrote on the application that he can walk 1,000 feet. If it is a matter of unloading groceries, he can double park to unload his vehicle. Mr. Wesley said that it is illegal to double-park. Chief Woodward said it is not unlawful to double park for unloading purposes. Mr. Wesley added that the ambulatory range of 100-200 feet is based on good conditions. If there is snow and ice, it makes it worse for him to walk because his ankle and his back are fused. President Wargo said he has a right to reapply but there is no guarantee that they will reverse their decision.
4. Mary Ann Szczecina, 221 West White Bear Drive, asked how Council feels the Quality-of-Life ordinance is working for them. The house in White Bear has more garbage around it then ever. It is very frustrating to know that fines are being given, people are cleaning up their properties and for some unknown reason this man does nothing. Aren't the people in White Bear frustrated with it. Councilman Kruslicky said he looks at it every time he drives by, and he has been going around and around as to what the best legal way is to address it. The trash is not in his front yard, it is on his porch with a gate and a sign that says no trespassing. Councilwoman Basiago stated that there is a lot of stuff alongside the house as well. Councilman Kruslicky stated that it is on his property, and he cannot see how you can go onto someone's property and start removing items. President Wargo explained the updates that were made to the ordinance. The owner has been cited however, they cannot compel him to clean up his property. Ms. Szczecina asked if he was being fined and if so, is he paying the fines. President Wargo he is being fined, believes he is paying the fine or he is correcting the item for which he was fined. Mayor Szczecina said he was just recently fined again.

Minutes – Motion was made by Alan Kruslicky and seconded by Marlene Basiago to approve the meeting minutes from the January 14, 2025 Council meetings. Motion was opened for comment; none made. Motion carried unanimously by Council.

Mayor's Report – Mayor Szczecina reported the total collected from the District Justice was \$451.55 and from Carbon County was \$57.57. Motion was made by Marlene Basiago and seconded by Alan Kruslicky to accept the mayor's report for the month of January 2025. Motion was opened for comment; none made. Motion carried unanimously by Council.

Police Report – Chief Woodward read the monthly report. He also mentioned to Council that Officer Strauss needs a computer in the department, especially since she also needs the computer for Zoning. The IT person said one of the computers that is not being used by another officer can be upgraded for her needs. **Motion was made by Edward Kane and seconded by Karen Ruzicka to approve purchasing a computer for Officer Strauss.** Motion was opened for comment. Ms. Steber said they are looking at purchasing an additional computer or upgrading one that they already have. A brief discussion took place on the subject. Edward Kane and Karen Ruzicka withdrew the motion because Council decided to take the route of upgrading a computer within the department which is covered under the service contract with Keystone Technology. **Motion was made by Karen Ruzicka and seconded by Joseph Weber to accept the Police report for the month of January 2025.** Motion was opened for comment; none made. Motion carried unanimously by Council.

Planning and Zoning – President Wargo read the monthly report. **Motion was made by Edward Kane and seconded by Marlene Basiago to accept the Planning and Zoning report for the month of January 2025.** Motion was opened for comment; none made. Motion carried unanimously by Council.

UCC, Code Enforcement and Rental Inspection Reports – Councilwoman Ruzicka asked if there was an updated rental list because she would like to have a copy in her packet. **Motion was made by Edward Kane and seconded by Marlene Basiago to accept the UCC and Code Enforcement report for the month of January 2025.** Motion was opened for comment. Motion carried unanimously by Council.

Work Leader Report – **Motion was made by Marlene Basiago and seconded by Alan Kruslicky to accept the Work Leader report for the month of January 2025.** Motion was opened for comment; none made. Motion carried unanimously by Council.

Tax Collector Report – Nathan Halenar submitted the delinquent real estate and per capita tax lists as well as the exoneration list for the 2024 tax year. **Motion was made by Alan Kruslicky and seconded by Joseph Weber to approve the delinquent Real Estate and Per Capita tax reports as well as the Exoneration list for the 2024 tax year.** Motion was opened for comment; none made. Motion carried unanimously by Council. *Councilwoman Ruzicka left the room at 7:22 p.m. during the motion and returned at 7:27 p.m.*

Delinquent Real Estate Tax Report – Portnoff submitted their Delinquent Real Estate Tax Report for the month of January 2025. Total collected was \$4,781.60. **Motion was made by Joseph Weber and seconded by Marlene Basiago to accept the Delinquent Real Estate Tax Report for the month of January 2025.** Motion was opened for comment; none made. Motion carried unanimously by Council.

Wage Tax Report – Berkheimer submitted their Wage Tax Report for the month of January 2025. Total EIT submitted was \$18,647.34 with a commission of \$322.60 and postage charges of \$19.22. Total LST submitted was \$402.50, with a commission of \$8.25 and postage charges of \$52.09. Total DLT submitted was \$18.52 in delinquent Occupation Tax and \$5.50 in delinquent Per Capita Tax. **Motion was made by Edward Kane and seconded by Joseph Weber to accept the Wage Tax report for the month of January 2025.** Motion was opened for comment; none made. Motion carried unanimously by Council.

Receipts – Total receipts received for the month of January 2025 were \$198,173. **Motion was made by Joseph Weber and seconded by Alan Kruslicky to accept the Receipts for the month of January 2025.** Motion was opened for comment; none made. Motion carried unanimously by Council.

Bills – General Fund \$109,357.96, Local Service Tax Account \$60.34, Community Center \$375.00, Street Lighting Account \$4,558.39, Sanitation Account \$29,600.91, Street Account \$1,730.29 and Capital Improvement Fund – Borough Building of \$166.49. **Motion was made by Joseph Weber and seconded by Marlene Basiago to pay the bills from January 15 – February 11, 2025.** Motion was opened for comment; none made. Motion carried unanimously by Council.

Committee Reports

Streets –

1. Councilman Kruslicky stated that Councilwoman Basiago has been working with Ronnie on a grant application through the USDA to purchase a new Ford F550 for the street department. Councilwoman Basiago said they had a call with Tonya from USDA and was informed that the grants from the USDA are being held but she recommended submitting one anyway. She gave suggestions for either a congressional or senatorial grant. She also mentioned going for a loan at a rate of 4.125%.
2. Councilman Kruslicky said they are looking to purchase a 2-way snowplow for Truck 2 because the current plow is from 1974, and it already had three major repairs done to it to be able to use it. The PennDOT auction is in March/April and the cost should be somewhere around \$1,000 - \$3,000. Ms. Steber said this item is already budgeted. **Motion was made by Marlene Basiago and seconded by Edward Kane to purchase a plow from the PennDOT auction with the cost not to exceed \$3,000.** Motion was opened for comment; none made. Motion carried unanimously by Council.
3. President Wargo mentioned that there are questions about what the borough is going to do with the old Christmas lights once they are replaced. He recommended waiting until they see if they will be able to purchase new ones. Councilwoman Basiago said they have enough to purchase twenty-two new decorations out of the thirty-three that they need. President Wargo stated that they are not junk and they would need to put them out to bid to sell them. He suggested Council think about what they would like to do with the old decorations, and they will discuss it further next month.
4. President Wargo said they need to look at the Winter and Snow Emergency Regulations. He said they need to fix Section 450-38, No. 4 which reads except as otherwise provided herein, at no time after the accumulation of three inches of snow or during a snow/ice storm shall any vehicle be parked in any alley in the Borough until such time as the alley is treated and cleared by the Borough. This sentence was fine however, the next sentence is where the problem lies. It reads that in the event the snow accumulation reaches three inches, or the ice begins to build up before 8:00 a.m., all vehicles must be removed by 8:00 a.m. and remain so removed until the alley is treated and cleared. The question came up as to whether or not they should plow the allies and whether or not they should be ticketed. The problem is if you follow the ordinance, you have to take the paragraph into account, and it contradicts itself. The police asked if they could clean up the language so that it is clear, and they can enforce it properly. The street signs that are posted in the allies read that you cannot park there with any accumulation of three inches of snow or any accumulation of ice. You are not allowed to park there until the alley is cleared. The ordinance does not match what the signs read but the signs are clearer. He recommends getting rid of the second sentence so that the language matches the signs. **Motion was made by Marlene Basiago and seconded by Edward Kane to amend the ordinance to remove the second sentence in Section 450-38, No. 4 which reads in the event the snow accumulation reaches three inches, or the ice begins to build up before 8:00 a.m., all vehicles must be removed by 8:00 a.m. and remain so removed until the alley is treated and cleared.** Motion was opened for comment. Councilman Kruslicky asked if there were any problems plowing the allies the morning after the storm. Ron Yuricheck said it did not seem to be an issue and that most vehicles had already moved by the next morning. A brief discussion took place about the plowing issues in the allies. No further comments. Motion carried by majority vote with Alan Kruslicky opposing.

Recreation –

1. Councilwoman Basiago read the February 4, 2025 minutes from the Recreation Commission.
2. 2025 Calendar of Events for the Summit Hill Recreation Commission will be as follows:

- a. Regular meetings held the first Tuesday of the month at 7:30 p.m. in the Hill Top Community Center. No meetings in January and July.
- b. Pysanky Egg Painting Event on March 19 and April 2. Cost will be \$25 per person.
- c. Easter on the Hill on April 12, Rain Date, Saturday April 19.
- d. Breakfast Sale on Monday, May 26 at the Hill Top Community Center
- e. Summit Hill Yard Sale Event on Saturday, July 12
- f. Back to School Movie Night in Ludlow Park in August. Date to be announced.
- g. Ghouls and Gourds Halloween Event in Ludlow Park on Sunday, October 19, Rain Date Sunday, October 26
- h. Christmas on the Hill Event on December 7, Rain Date December 13

Motion was made by Alan Kruslicky and seconded by Joseph Weber to approve the 2025 calendar of events for the Summit Hill Recreation Commission. Motion opened for comment; none made. Motion carried unanimously by Council.

3. Request to hold lightweight classes with Nicole Giancesano on Mondays at 6:00 p.m. in the Hill Top Community Center starting March 3, 2025 with a cost of \$5 per person. Waivers will be required. Councilwoman Basiago stated that she has a problem with approving this request. There are currently four exercise programs being held now so not sure why they need another one. Kathy Crampsie asked why she was against it. Councilwoman Basiago stated that the building is not a gym. **Motion was made by Alan Kruslicky and seconded by Karen Ruzicka to approve the request to hold lightweight classes in the Hill Top Community Center as a fundraiser for the Recreation Commission on Mondays at 6:00 p.m. starting on March 3rd with a cost of \$5 per person.** Motion opened for comment; none made. Motion carried by majority vote with Marlene Basiago opposing.

Building –

1. Councilman Kane mentioned an issue with a heating unit in the fire company. It overheated and failed so Ronnie disconnected so there were not any further issues. Mr. Yuricheck said that the other units can handle heating the building but if others start to fail, they will need to start replacing them.
2. Councilman Kane stated there was an issue with the garage door at the police department. Ronnie fixed it but it is still rubbing and may end up causing further issues in the near future. Two quotes were obtained. One from F&L Doors in the amount of \$1,030 and the other from Palmerton Door in the amount of \$1,520. **Motion was made by Karen Ruzicka and seconded by Alan Kruslicky to approve the quote from F&L Doors in the amount of \$1,030 to repair the garage door in the police department.** Motion opened for comment; none made. Motion carried unanimously by Council.

Emergency Services – Councilman Kruslicky said the Fire Department held their annual dart tournament in January and their pizza sale for the Super Bowl.

Handicap Committee – Councilwoman Basiago said there are four applications for review.

1. 336 East White Street – The application was reviewed and the parking space monitored by the committee. There has not been a vehicle parked in the spot for the past two weeks and there was just a snowstorm, and no tire marks were in the snow. The question is where the vehicle is and where is the applicant. Due to this, they recommend the application be denied. **Motion was made By Marlene Basiago and seconded by Alan Kruslicky to deny the handicap parking application for 336 East White Street for the**

reasons stated. Motion opened for comment; none made. Motion carried by majority vote with Karen Ruzicka opposing.

2. 338 East White Street – The application and property were reviewed and there is off street parking right next to the front door, which is closer than the street. Also, the applicant completed the physician’s portion of the application. **Motion was made by Marlene Basiago and seconded by Alan Kruslicky to deny the handicap parking application for 338 East White Street for the reasons stated.** Motion opened for comment. Councilwoman Ruzicka asked if the reason for denial was because the handwriting on the physician’s section of the application. Councilwoman Basiago said it is because the off-street parking is five feet from her door, and it is closer to park there than on the street. No further comments were made. Motion carried unanimously by Council.
3. 319 East Fell Street – The application and property were reviewed by the committee. They feel this applicant should be approved. This is a new applicant and will have to pay the \$175 application fee. **Motion was made by Marlene Basiago and seconded by Edward Kane to approve the handicap parking application for 319 East Fell Street with the fee being \$175.** Motion opened for comment; none made. Motion carried unanimously by Council.
4. 352 West White Street – The application and property were reviewed by the committee. This is also a new applicant and will have to pay the \$175 application fee. **Motion was made by Marlene Basiago and seconded by David Wargo to approve the handicap parking application for 352 West White Street with the fee being \$175.** Motion opened for comment; none made. Motion carried unanimously by Council.

Motion was made by Karen Ruzicka and seconded by Marlene Basiago to accept the Committee Reports for the month of January 2025. Motion opened for comment; none made. Motion carried unanimously by Council.

Communications –

Communications for the Month of January 2025:

1. Letter received from Keystone Technology LLC with updates and thoughts for the borough.
2. Thank you from the PSAB for our continued membership with the Association. A plaque was received with the letter.
3. Memo from Chris Storm, Carbon Conservation District, about 2025 ESM training courses
4. Information from Iron Pigs baseball regarding their two events being held in March and April. Looking for sponsorship from the Borough for the events.

Motion was made by Edward Kane and seconded by Alan Kruslicky to accept communications for the month of January 2025. Motion opened for comment; none made. Motion carried unanimously by Council.

Old Business –

1. President Wargo explained that when they passed the Rental Property ordinance, they passed it with no exemptions. It has come to his attention that there are situations where family members own properties where other family members are living without living together. Example mothers renting to a son or daughter. Most other boroughs do have an exemption for family that is living on a property owned by another family member. He asked if there is a legal definition of family member. Solicitor

Frycklund said there is, but he would need to research it. A brief discussion took place on the definition of family. Council asked Solicitor Frycklund to gather the information for the next meeting. A copy of the letter and packet that is being sent to landlords is in everyone's packet, so they know what is being mailed out.

New Business –

1. **Motion was made by Alan Kruslicky and seconded by Joseph Weber to adopt Ordinance No. 02-2025, amending the Property Maintenance ordinance to clarify the prior adoption of the 2012 International Property Maintenance Code and to establish qualifications for members of the Board of Appeals.** Motion opened for comment; none made. Motion carried unanimously by Council.
2. **Motion was made by Alan Kruslicky and seconded by Joseph Weber to adopt Ordinance No. 03-2025 creating a Sewer Transmission Fee with collection due by June 1st of each year.** Motion opened for comment; none made. Motion carried unanimously by Council.
3. **Motion was made by Marlene Basiago and seconded by Joseph Weber to adopt Resolution No. 02-2025 establishing and setting the Sewer Transmission fee of \$100.** Motion opened for comment; none made. Motion carried unanimously by Council.
4. **Motion was made by Edward Kane and seconded by Karen Ruzicka to advertise Ordinance No. 04-2025 to amend the Physical Fitness section of the Civil Service Ordinance.** Motion opened for comment; none made. Motion carried unanimously by Council.
5. President Wargo stated that they need to appoint a delegate and an alternate member to the Carbon County Council of Government for 2025 and pay the annual fee of \$100. **Motion was made by Alan Kruslicky and seconded by Karen Ruzicka to appoint Joseph Weber as the delegate member to the Carbon County Council of Government for 2025.** Motion opened for comment; none made. Motion carried unanimously by Council. **Motion was made by Alan Kruslicky and seconded by Joseph Weber to appoint Lacey Gonzalez as the alternate member to the Carbon County Council of Government for 2025.** Motion opened for comment; none made. Motion carried unanimously by Council. **Motion was made by Joseph Weber and seconded by Alan Kruslicky to pay the annual dues at a cost of \$100.** Motion opened for comment; none made. Motion carried unanimously by Council.
6. President Wargo said two prices were received from Keystone Technology to create borough emails. One being through Microsoft 365 Basic at a cost of \$6 per user per month or \$1,368 per year and the other GSuite Workspace at a cost of \$7 per user per month or \$1,596 per year. Vice President Weber noted that as per the PSAB they strongly recommend all borough get borough created emails and not use personal emails because it can open a huge can of worms. **Motion was made by Joseph Weber and seconded by Karen Ruzicka to approve Keystone Technology to create borough emails with Microsoft 365 Basic at a cost of \$1,368 per year.** Motion opened for comment; none made. Motion carried unanimously by Council.
7. President Wargo stated they also received two quotes from firms to redesign the website for the borough. One was received from naStudios and the other from Revize. **Motion was made by Karen Ruzicka and seconded by Edward Kane to hire naStudios to redesign the borough's website at a cost not to exceed \$10,000.** Motion opened for comment; none made. Motion Carried unanimously by Council. Kira Steber explained that the borough's domain is about to expire and the cost to renew is \$43.98 for two years. **Motion was made by Joseph Weber and seconded by Edward Kane to renew the borough's domain for two years at a cost of \$43.98.** Motion opened for comment; none made. Motion carried unanimously by Council.

8. President Wargo said last year they held committee meetings and there was a request to hold committee meetings again but with the addition of making sure someone is there to take minutes. Councilman Kruslicky said if they hold a second meeting and take minutes are they going to have to advertise. President Wargo said they will need to advertise no matter what. Councilman Kruslicky asked if they would be able to make motions because it would be a legal meeting. President Wargo stated they might as well make it a second meeting of the month. If the 4th Monday of the month is good for everyone, they will hold the 2nd meeting of the month, then with the meeting starting at 6:00 p.m. Council agreed to the 4th Monday at 6:00 p.m. Councilman Kruslicky recommended trying it out for 3 months and see how it goes. President Wargo said it is cheaper to advertise a 2nd meeting for the rest of the year then every 3 months. Last year they switched the 2nd meeting to a budget workshop. Kira Steber said they did but they still must advertise the budget meetings. Solicitor Frycklund stated that she is correct because they would need to specify the purpose for the meeting. **Motion was made by Marlene Basiago and seconded by Edward Kane to hold a 2nd council meeting on the 4th Monday of each month starting at 6:00 p.m.** Motion opened for comment; none made. Motion Carried unanimously by Council.
9. **Motion was made by Alan Kruslicky and seconded by Edward Kane to move the March 11, 2025 council meeting time to 5:30 p.m. for a presentation from the Blueprint Community.** Motion opened for comment; none made. Motion carried unanimously by Council.

Motion was made by Alan Kruslicky and seconded by Edward Kane to enter into an Executive Session at 8:24 p.m. to discuss possible litigation and personnel matters. Motion opened for comment; none made. Motion carried unanimously by Council.

Motion was made by Joseph Weber and seconded by Karen Ruzicka to enter back into Regular Session at 8:35 p.m. Motion opened for comment; none made. Motion carried unanimously by Council.

Motion was made by Joseph Weber and seconded by Marlene Basiago to amend the agenda to remove non-active, non-qualified part-time officers from the police roster. Motion opened for comment; none made. Motion carried unanimously by Council.

Motion was made by Joseph Weber and seconded by Alan Kruslicky to send letters to any part-time officer who is no longer active or qualified with the police department. Motion opened for comment; none made. Motion carried unanimously by Council.

Motion was made by Edward Kane and seconded by David Wargo to adjourn at 8:36 p.m. until the next regular meeting of the Summit Hill Borough on March 11, 2025. Motion opened for comment; none made. Motion carried unanimously by Council.

David Wargo
Council President

Kira Steber
Secretary/Treasurer