

Summit Hill Borough Council
December 10, 2024, 7:00 p.m. Borough Hall

The regular scheduled meeting of the Summit Hill Borough Council was held at the above time and place with President David Wargo presiding.

Roll Call – President David Wargo, Vice President Joseph Weber, Lacey Gonzalez, Karen Ruzicka, Alan Kruslicky, Edward Kane, Marlene Basiago, Solicitor Robert Frycklund and Mayor Jeffrey Szczecina were in attendance.

Floor –

1. George Ruzicka, 144 West White Street, stated that he was there on behalf of the Planning Commission in regard to the Wesley Subdivision. He saw it on the agenda for approval and would like to know who approved it. President Wargo said that no one approved it yet. They will explain the reason for it once they get to it and he can give comment at that time.
2. Robert Rehrig, 40 East Berea Street, has concerns about the issues with parking on Berea Street on garbage days. There was an issue with a contractor parking at a property and blocking the roadway and it is not the first time it has happened. He suggested banning parking on garbage days so the truck can get down the street. The garbagemen were carrying garbage for a block and they were not happy about it. President Wargo said that he will have the Street Committee and Sanitation Committee take a look at it to see what they can do to resolve the issue. The garbage company is also supposed to be reporting any issues to the borough office.
3. John and Mariann Wesley, 171 West Mountaintop Road, were wondering about the status of their subdivision plans. President Wargo stated they will discuss it when they get to it on the agenda.

Minutes – Councilwoman Gonzalez stated that she did not see in the minutes where she asked if they could get a copy of the mayor's report. Ms. Steber stated that it was later in the meeting and in the minutes. **Motion was made by Marlene Basiago and seconded by Edward Kane to approve the meeting minutes from the November 12 and November 18, 2024 Council meeting.** Motion was opened for comment; none made. Motion carried unanimously by Council.

Mayor's Report – Mayor Szczecina reported the total collected from the District Justice was \$985.93. He thanked Kathy Gieniec for all her work for Christmas on the Hill. The police department gave out 112 teddy bears, the trolley was sponsored by the American Legion and SALS and there were around 175-200 resident who attended. President Wargo, on behalf of Council, thanked Kathy and the Recreation Commission, the Chief of Police, Mayor, American Legion, the Fire Company, and Walters Monument. Kathy Gieniec added that she received a significant donation from Breslin's store and Midas Touch Salon. **Motion was made by Joseph Weber and seconded by Marlene Basiago to accept the mayor's report for the month of November 2024.** Motion was opened for comment; none made. Motion carried unanimously by Council.

Police Report – Chief Woodward read his monthly report. **Motion was made by Joseph Weber and seconded by Karen Ruzicka to accept the Police report for the month of November 2024.** Motion was opened for comment; none made. Motion carried unanimously by Council.

Planning and Zoning – President Wargo stated that they had asked the solicitor to review the procedure that was received. Solicitor Frycklund explained that he spoke with the solicitor for the Planning Commission and the understanding is that the Wesley's were granted conditional approval in May and one of the conditions was for Carbon Engineering to add labels to the structures. When it was rereviewed, the labels still were not there so the Planning Commission granted an extension, but the time period lapsed for deemed approval. Carbon Engineering never labeled the buildings and the issue with it is that there cannot be two homes on the

same lot. They have no reason to believe they are going to be homes, but they cannot verify it. It is a moot point because the period has lapsed for deemed approval. Mr. Ruzicka said his main concern was the buildings not being labeled and was concerned when he saw it was on the agenda for approval. President Wargo the process was followed and there was a lapse in time where it should have been followed up on, but the ball was dropped. Vice President Weber said he disagrees with it. Once they received conditional approval the clock is back in Carbon Engineering and the Wesley's court. The Engineer needed to do something very minor, and it should have taken five minutes. Solicitor Frycklund said that the issue came with the second meeting of the Planning Commission where it should have been a denial or an approval. Instead, the Planning Commission, in good faith, gave an extension of time which then lapsed. Mr. Ruzicka asked if there was any way to extend the time because he would hate to see them start all over or be denied for something so minor. President Wargo said they will not have to restart the procedure depending on the motion that will be made. Ms. Wesley said there is no concern about two homes on the property. The building they are referring to is a pole barn. **Motion was made by Joseph Weber and seconded by Marlene Basiago to grant approval of the Wesley subdivision be deemed approved due to the proper procedure not being followed and lapsed time for approval.** Motion was opened for comment. Mr. Ruzicka stated that by approving this plan, they have now set a precedent. President Wargo explained that no precedent was set because the current plan that they have is being approved due to the proper procedures not being followed. No further comments. Motion carried unanimously by Council.

Ms. Wesley asked if they have any requirement or permits required for picketing in front of an establishment. President Wargo said she is an American and she is free to do what she wants as long as she does not interfere with business. Chief Woodward said as long as there is no interference with traffic on the street or trespassing, she would be fine.

Motion was made by Edward Kane and seconded Joseph Weber to accept the Planning and Zoning report for the month of November 2024. Motion was opened for comment; none made. Motion carried unanimously by Council.

UCC and Code Enforcement Report – Ms. Steber stated that she followed up with Ralph regarding the rental inspection report not being marked if a tenant is or is not living in the property at the time of the inspection. As she thought, they were done prior to Council requiring it on the report and Ralph does not remember that far back. From here on out, he will continue to mark it on the report as he has been doing. **Motion was made by Marlene Basiago and seconded by Joseph Weber to accept the UCC and Code Enforcement report for the month of November 2024.** Motion was opened for comment. Motion carried unanimously by Council.

Work Leader Report – Councilwoman Basiago asked about the sewer issue on the 400 block of West White Streer that was reported on November 18th and would like to know what occurred. Ms. Steber explained that she received a call about a blocked sewer at the last home on the block. The workers went down to look at it, flushed the line, did not find any issues in the main line, and recommended the homeowner get a plumber. **Motion was made by Edward Kane and seconded by Marlene Basiago to accept the Work Leader report for the month of November 2024.** Motion was opened for comment; none made. Motion carried unanimously by Council. Councilwoman Gonzalez asked if it was possible to get a little more detail on the report starting in the new year. Councilwoman Ruzicka stated that they used to put the hours on the report for each item listed. President Wargo said he would like to see who else is helping in regard to the shared services.

Tax Collector Report - Nathan Halenar submitted his Tax Collector Report for the month of November 2024. Total collected was \$7,003.06 with a commission of \$210.09. **Motion was made by Lacey Gonzalez and seconded by Karen Ruzicka to accept the Tax Collector Report for the month of November 2024.** Motion was opened for comment; none made. Motion carried unanimously by Council.

Delinquent Real Estate Tax Report – Portnoff submitted their Delinquent Real Estate Tax Report for the month of November 2024. Total collected was \$1,136.04. **Motion was made by Lacey Gonzalez and**

seconded by Karen Ruzicka to accept the Delinquent Real Estate Tax Report for the month of November 2024. Motion was opened for comment; none made. Motion carried unanimously by Council.

Wage Tax Report – Berkheimer submitted their Wage Tax Report for the month of November 2024. Total EIT submitted was \$56,677.46 with a commission of \$980.52 and postage charges of \$37.64. Total LST submitted was \$108.56 with a commission of \$2.23 and postage charges of \$2.03. Total DLT submitted was \$203.02 in delinquent Occupation Tax and \$57.50 in delinquent Per Capita Tax. **Motion was made by Lacey Gonzalez and seconded by Karen Ruzicka to accept the Wage Tax report for the month of November 2024.** Motion was opened for comment; none made. Motion carried unanimously by Council.

Delinquent Garbage Collection Report – Creditech submitted their Delinquent Garbage Collection Reports for months of October and November 2024. Total collected from Creditech for October was \$180 and for November was \$180. Total collected from Summit Hill Borough for October was \$504 and for November was \$4,464 with collection fees owed to Creditech of \$836.86. **Motion was made by Alan Kruslicky and seconded by Karen Ruzicka to accept the Delinquent Garbage Collection report for the month of October and November 2024.** Motion was opened for comment; none made. Motion carried unanimously by Council.

Receipts – Total receipts received for the month of November 2024 were \$151,687.05. **Motion was made by Lacey Gonzalez and seconded by Karen Ruzicka to accept the Receipts for the month of November 2024.** Motion was opened for comment; none made. Motion carried unanimously by Council.

Bills – General Fund \$111,701.45, Local Service Tax Account \$4.26, Community Center \$495, Street Lighting Account \$4,845.39, Sanitation Account \$28,970.04, and Street Account \$6,638.10. **Motion was made by Alan Kruslicky and seconded by David Wargo to pay the bills from November 13 - December 10, 2024.** Motion was opened for comment; none made. Motion carried unanimously by Council.

Committee Reports

Streets – Councilman Kruslicky stated that they need to approve the updated emergency call out list for the Borough. Ms. Steber explained that they are all run through the insurance and approved before added to the list for approval. **Motion was made by Alan Kruslicky and seconded by Karen Ruzicka to approve the updated Emergency Call List for the Borough.** Motion was opened for comment; not made. Motion carried unanimously by Council.

Police Committee – Councilman Weber thanked Chief Woodward and Officer Fischl for attending Christmas on the Hill and handing out the teddy bears to the children. He added that he appreciates their time.

Recreation –

1. Council received the November 19, 2024 meeting minutes
2. Councilwoman Basiago said Christmas on the Hill was very well attended. The dancercise class is currently held on Monday and Tuesday mornings, but they would like to add Tuesday evenings from 6-7 p.m. starting on January 7, 2025. **Motion was made by Karen Ruzicka and seconded by Lacey Gonzalez to grant approval to add evening dancercise classes on Tuesday evenings from 6-7 p.m. starting on January 7, 2025.** Motion was opened for comment, none made. Motion carried unanimously by Council.
3. Kathy Gieniec said there will no longer be indoor pickleball at the community center. She had a lot of issues trying to get the tape off the floor, which the floor guys were able to get off. She does not want to do that again especially since they did a fantastic job on the floor. They will use the courts at the Little League Field when the weather is nice.

4. Ms. Gieniec mentioned that when they had the huge brush fire in Palmerton, the commission put their money together and bought Gatorade and hoagies for the first responders.
5. Yoga will continue on Thursdays, but they are looking for permission to hold it in the Council Chambers on Thursday, December 12th from 6-7:30 p.m. due to the floors being done at the Community Center. Councilwoman Ruzicka said she talked to Kathy who said she got confirmation that the floor is good, and they can start using the floor tomorrow. Ms. Steber said she spoke with members of Council who agreed to give it one more week. **Motion was made by Joseph Weber and seconded by Alan Kruslicky to grant permission to the Recreation Commission to hold yoga in the Council Chambers on December 12, 2024 from 6-7:30 p.m.** Motion was open for comment

Emergency Services –

1. Councilman Kruslicky stated that they received the 2025 Fundraising dates for the fire company, which will need Council's approval.
 - January 23-26 (Thursday-Sunday) - Dart Tournament
 - February 8 - Valentine Wine Class & Craft Fundraiser
 - March 21-22 - Spaghetti Dinner on March 22 but will need refrigerator Friday night
 - April 12-13 - Easter Flower Sale
 - May 24 - Food Truck Festival - will need road blocked off & use of the park for vendors (rain permitting) just like last year
 - June 20-21 - Pulled Pork Fundraiser on June 21 but will need refrigerator Friday night
 - September 6-7 - Mums
 - November 8-9 - Ham Dinner on November 9 but will need refrigerator Saturday
 - December 13 - Christmas Party
 - December 31 - New Year's Party

Motion was made by Lacey Gonzalez and seconded by Karen Ruzicka to approve the 2025 Fundraising events for the Diligence Fire Co. Motion was opened for comment; none made. Motion carried unanimously by Council.

2. Councilman Kruslicky said that he was contacted by Chief Hoben that they have mailed out the fund drive letters, which is their main fundraiser for the year.

Sanitation Committee – Councilwoman Gonzalez stated that the rates will stay the same in 2025; \$60 per quarter of \$240 for the year. The garbage contract will expire at the end of 2025 so they will need to start negotiating and requesting bids.

Handicap Committee – Councilwoman Basiago explained that some handicap renewals were received and is recommending the following address be approved.

- 56 West Walter Street
- 106 East Hazard Street
- 46 East White Street
- 408 West Iron Street
- 133 East Walter Street

- 109 East Walter Street
- 346 West Iron Street

She would like to discuss the application for 239 East Holland Street. Neither of the people who reside at the property drive, the daughter provides transportation and does not reside with them. A concern is that the borough workers placed two no parking signs on the opposite side of the street and as a result, the space that they have may not be available. By changing it to no parking on the other side of the street causes a problem of getting them in and out of the vehicle. The ordinance reads that if the vehicle is not parked there then you do not get a spot. Councilwoman Ruzicka wanted to clarify that she is understanding that they have a vehicle in their name, but it is not parked there because the daughter has the vehicle.

She recommends that 31 West Hazard Street be denied due to the fact that he is 17 ½ feet from the curb, his vehicle is never parked in the space, he has a garage in the rear of the home where he keeps his vehicle parked, which is closer than the parking space in the front of the home. The ordinance states that if you have a garage or off-street parking, it does not warrant a handicap parking space.

Motion was made by Alan Kruslicky and seconded by Marlene Basiago to approve the handicap parking applications for renewal for the properties located at 56 West Walter, 106 East Hazard, 46 East White, 408 West Iron, 133 East Walter, 109 East Walter and 346 West Iron. Motion was opened for comment; none made. Motion carried unanimously by Council.

Motion was made by Marlene Basiago and seconded by Joseph Weber to deny the handicap parking application for renewal for the property located at 31 West Hazard Street for the reasons stated by the Handicap Parking Committee. Motion was opened for comment; none made. Vote was taken; President Wargo asked for a Roll Call Vote for the denial of the renewal application for 31 West Hazard Street.

President David Wargo	Yes
Vice President Joseph Weber	Yes
Lacey Conzalez	Yes
Karen Ruzicka	No
Alan Kruslicky	Yes
Edward Kane	Yes
Marlene Basiago	Yes

Motion carried by a 6-1 vote for denial of the application.

Economic Development – Councilwoman Gonzalez said she attended a Rental License information session at Lansford Borough. They had the rental inspector from Shenandoah and Mahanoy Twsp. there to discuss their rental licensing program and the success they have had with the program itself. They have a lot of cooperation from the residents, including the ones in the homes, in keeping the properties clean, wanting to make improvements and getting better tenants into the properties. She spoke to him afterwards regarding short-term rentals and how it works. He gave her a brief explanation about it and had success with it. He asked if they would be interested in him coming and talking to the residents and Council. He also mentioned the games of skill machines and the permitting fees for them. President Wargo asked if he would be able to meet with Council after the holidays.

Motion was made by Joseph Weber and seconded by Karen Ruzicka to accept the Committee Reports for the month of November 2024. Motion was opened for comment; none made. Motion carried unanimously by Council.

Communications –

Communications for the Month of November 2024:

1. Notice of Occupation Assessment from the Carbon County Board of Assessment and Revision of Taxes.
2. Letter from All County and Associates, Inc. offering their Sewer Enforcement Officer Services
3. Information from Servpro with the services that they provide

Motion was made by Edward Kane and seconded by Alan Kruslicky to accept communications for the month of November 2024. Motion was opened for comment; none made. Motion carried unanimously by Council.

Old Business -

1. President Wargo said they need to discuss the Sewer Transmission Fee ordinance that was provided by Solicitor Frycklund. Ms. Steber said it was tabled at the last meeting because Council was still back and forth on the fees, and they were going to meet with Bill from ARRO Engineering. Vice President Weber stated that what it comes down to is that an ordinance needs to be put into place to establish a sewer transmission fee, which will allow them to establish a fund for them to be able to do something to address the sewer moratorium in town. It may not seem like there are issues with the sewer system, but they do because of the age of the system. A neighboring town in Schuylkill County was taken over by the state and their sewer fees have tripled per month of what they used pay per quarter. It is not something that they want to happen in Summit Hill. In turn, they need to establish a fee that will be set aside for sewer, the engineer will do research and discuss with DEP as to what they need to do to fix the system in hopes that the moratorium will go away. President Wargo said the proposed ordinance the fee would be paid annually by June 1st of each calendar year. If it is not paid within 15 days of the billing date, there will be a penalty attached to it. The question now is what fee they would like to charge. The late fee would be 10% and the reconnection fee, as per the Water Authority, is \$50. He read fees from other boroughs to give an idea of what they are charging. Councilwoman Basiago recommended charging \$100 per unit. Councilman Kruslicky agreed with fee and stated that they have a lot of catch up to make up for compared to the other boroughs. President Wargo mentioned that the engineer stated one of the ways to fix the problem is to line the sewer lines. The current cost is \$85 a linear foot and they have 6 1/2 miles. They are looking at least a half a million at a time. There are grants out there for these sorts of projects. Councilman Kane asked how they handle a multi-property unit that has only one shut off. Councilwoman Gonzalez said that everyone gets shut off.

Motion was made by Alan Kruslicky and seconded by Marlen Basiago to set the annual Sewer Transmission Fee at \$100 per unit, including residential and commercial units, with the fee due by June 1st of each year. Motion was opened for comment; none made. Motion carried unanimously by Council.

2. President Wargo said they need to discuss the Quality-of-Life ordinance and the Appeals Board. They were going to pass it, but they needed the change made to the Appeals Board. Ms. Steber said the version of the IPMC they adopted is the 2012 version. Solicitor Frycklund asked for clarification of the members on the Appeals Board. President Wargo said it will be three residents of the borough, at least 21 years of age or older, one must have building experience, none of them could be a council member, employees, or appointed members of any of the commissions or boards of the borough.
Motion was made by Joseph Weber and seconded by Alan Kruslicky to table the final approval of the ordinance until the solicitor makes the final changes made by Council. Motion was opened for comment; none made. Motion carried unanimously by Council.

3. Ms. Steber stated that she started working on an ordinance for charging stations, but she had questions. The sample ordinance she is using states that they are amending their zoning ordinance and was wondering if this is what Council would like to do. Solicitor Frycklund said that amending the zoning ordinance is a completely different animal. President Wargo suggested reaching out to Carson Helfrich, who is helping with the new zoning ordinance, and see if this is something he can add to the draft. **Motion was made by Joseph Weber and seconded by Edward Kane to table the Charging Station Ordinance until the secretary has a chance to talk to Mr. Helfrich about adding it to the draft Zoning Ordinance.** Motion was opened for comment; none made. Motion carried unanimously by Council.

New Business –

1. **Motion was made by Lacey Gonzalez and seconded by Karen Ruzicka to adopt the 2025 budget with no mill increase and income/expenses of \$1,651,016.** Motion was opened for comment; none made. Motion carried unanimously by Council. President Wargo commended Council, especially Kira and Lacey for all the hard work they did to fit a lot of items in the budget as well as not increase the millage.
2. President Wargo said they looked into creating a temporary parking regulation to address parking issues during winter on the 200 block of West Ludlow Street from Walnut to Elm. Parallel parking will not be allowed from January 1st until March 31st. **Motion was made by Marlene Basiago and seconded by Edward Kane to adopt Resolution No. 07-2024 establishing a Temporary Winter Parallel Parking Regulation along the South Side of the 200 Block of West Ludlow Street.** Motion was opened for comment; none made. Motion carried unanimously by Council.
3. **Motion was made by Karen Ruzicka and seconded by Lacey Gonzalez to advertise Ordinance No. 01-2025 Fixing the Various Tax Rate for the Fiscal Year 2025.** Motion was opened for comment; none made. Motion carried unanimously by Council.
4. **Motion was made by Marlene Basiago and seconded by Alan Kruslicky to award the bid to Dutchman for the Summit Hill Heritage Center’s pavilion project in the amount of \$44,556 and to approve them to work with McCullion in finalizing his bid.** Motion was opened for comment; none made. Motion carried unanimously by Council.
5. **Motion was made by Lacey Gonzalez and seconded by Karen Ruzicka to enter into an agreement with Josph Collura to audit the Borough’s financial statements for the year ending December 31, 2024 at a cost not to exceed \$5,400.** Motion was opened for comment; none made. Motion carried unanimously by Council.
6. **Motion was made by Josph Weber and seconded by Lacey Gonzalez to enter into a new 5-year lease agreement for a new copier/printer/scanner at a cost of \$102 per month and annual service agreement at a cost of \$625.** Motion was opened for comment; none made. Motion carried unanimously by Council.
7. President Wargo said they need to appoint/reappoint members to any expiring terms.
 - President Wargo stated that there were no letters if resignation received.
 - Sewer Authority - President Wargo stated that one letter of interest was received from Stanley Karnish. **Motion was made by Marlene Basiago and second by Joseph Weber to appoint Stanley Karnish to the CLSH Sewer Authority for a 5-year term expiring December 31, 2029.** Motion was opened for comment; none made. Motion carried unanimously by Council.

- Water Authority - President Wargo stated that one letter of interest was received from Wayne Gryzik. **Motion was made by Karen Ruzicka and second by Marlene Basiago to appoint Wayne Gryzik to the Summit Hill Water Authority for a 5-year term expiring December 31, 2029.** Motion was opened for comment; none made. Motion carried unanimously by Council.
 - Planning Commission – President Wargo said no letters were received. There is one seat expiring.
 - Zoning Hearing Board – President Wargo said no letters were received. There is one seat expiring.
 - Appeals Board – President Wargo said no letters were received. There are two vacant seats on the board.
 - Alternate Sewage Enforcement Officer – President Wargo said a letter was received from Ian J. Farrell. **Motion was made by Lacey Gonzalez and seconded by Alan Kruslicky to appoint Ian J. Farrell of Creekside Consultants, LLC as the 2025 Alternate Sewage Enforcement Officer.** Motion was opened for comment; none made. Motion carried unanimously by Council.
 - Building Code Official – President Wargo said a letter was received from Ralph Hummel of Lehigh Engineering. **Motion was made by Marlene Basiago and seconded by Edward Kane to appoint Ralph Hummel of Lehigh Engineering as the 2025 Building Code Official, Uniform Construction Code Officer, Code Officer, and Rental Inspector.** Motion was opened for comment; none made. Motion carried unanimously by Council.
 - Borough Engineer – President Wargo said a letter was received from William McMullen and Ray Swartz of ARRO Consulting, Inc. **Motion was made by Jospheh Weber and seconded by Lacey Gonzalez to appoint William McMullen and Ray Swartz of ARRO Consulting, Inc. as the 2025 Borough Engineers.** Motion was opened for comment; none made. Motion carried unanimously by Council.
8. President Wargo said they need to discuss a part-time Records Clerk to administer the Rental Property Inspection Program. They have worked it into the budget to pay for this position. He asked Ms. Steber to contact a temp agency to get information on hiring someone through them. At this point they have two options. One, hire someone part-time as the records clerk. Two, go through a temp agency to hire someone to define the process and once the process is defined, convert the position to a permanent position by hiring that person or determine that the office staff can handle it. The one temp agency would charge \$23 per hour and the additional cost will be absorbed into the rental fees. Councilwoman Basiago said her only concern is who you may get from a temp agency. Councilwoman Ruzicka stressed that they would not be able to interview someone from a temp agency. Ms. Steber said that they will be able to interview anyone from the temp agency. She explained the process as she discussed the representative from the temp agency. The reason for the additional cost is because they will handle the taxes, payroll, W2s, etc. for the person. Vice President Weber asked if they would consider giving the current assistant more hours a week. President Wargo said his concern is that they have no idea what this project is going to entail, and this is going to be a time sensitive process. If they keep it within the office, things may slip through the cracks because of adding more on to two employees who are already busy. Ms. Steber added that they have already given the assistant any extra hours a week, which brings her to 30 hours per week. If they give her more hours, she will become full-time. She is not opposed to the idea, but we also did not budget for a full-time position. President Wargo said that the Personnel Committee will handle the interviews. **Motion was made by Alan Kruslicky and seconded by Marlene Basiago to go through the temp agency for the Records Clerk position to get the program started with costs to come out of the rental inspection fees.** Motion was opened for comment; none made. Motion carried by majority vote with Joseph Weber opposing.

9. **Motion was made by Alan Kruslicky and seconded by Lacey Gonzalez to set and advertise the 2025 meeting dates for Council on the second Tuesday of each month starting at 6:00 p.m., the Zoning Hearing Board on the second Wednesday of each month at 7:00 p.m. and the Planning Commission on the third Wednesday of each month at 7:00 p.m.** Motion was opened for comment; none made. Motion carried unanimously by Council.
10. President Wargo said there are a few ordinances that need to be advertised for adoption and was wondering if Council would like to hold a special meeting to adopt the ordinances. **Motion was made by Alan Kruslicky and seconded by Lacey Gonzalez to hold a special meeting on Monday, December 23, 2024 at 8:00 a.m. to adopt the necessary ordinances.** Motion was opened for comment; none made. Motion carried unanimously by Council.
11. President Wargo mentioned the idea of holding an informational session for landlords to go over the new Rental Property Ordinance. Council does not feel the need to hold any meetings to discuss this ordinance.

President Wargo wished everyone a Merry Christmas and happy holidays.

Motion was made by Lacey Gonzalez and seconded by Alan Kruslicky to enter into an Executive Session at 8:58 p.m. to discuss litigation. Motion was opened for comment; none made. Motion carried unanimously by Council.

Motion was made by Alan Kruslicky and seconded by Edward Kane to enter back into Regular Session at 9:21 p.m. Motion was opened for comment; none made. Motion carried unanimously by Council.

Motion was made by Joseph Weber and seconded by Marlene Basiago to adjourn at 9:22 p.m. until the next regular meeting of the Summit Hill Borough on January 14, 2025. Motion was opened for comment; none made. Motion carried unanimously by Council.

David Wargo
Council President

Kira Steber
Secretary/Treasurer