

Summit Hill Borough Council
July 11, 2011, 7:00 p.m., Borough Hall

The regular scheduled meeting of the Summit Hill Borough Council was held at the above time and place with President Joseph Weber presiding.

Roll Call – President Joseph Weber, Vice- President John O’Gurek, Harry Miller, Michael Alabovitz, William Chapman, Michael Kokinda, Solicitor Joseph Matika and Mayor Paul McArdle were all in attendance. Ken Boyd was absent.

Minutes – **Motion was made by Bill Chapman and second by Harry Miller to approve the minutes from the June 13, 2011 Summit Hill Borough Council Meeting.** The motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Floor –

1. Debbie Ziegler, 105 E. Amidon Street, asked Council what is going on with her sewer line issue. Debbie stated that her plumber said they have a collapsed line in the lateral. Joe Weber said when they reviewed the tape they did not see any sign of a collapsed line. Atty. Matika suggested having the Borough Engineer review the tape again but with Mrs. Ziegler’s plumber. He also informed Mrs. Ziegler that if the line is collapsed in the lateral, it is the home owner’s responsibility to have it repaired. Debbie asked if the problem is out in the street, who is responsible to dig up the street. Atty. Matika said that under the Borough ordinance it would be her responsibility. Joe Weber briefly explained that street opening permit. Atty. Matika instructed the Borough secretary to get a copy of the street opening permit and the sewer ordinance to Mrs. Ziegler.
2. John and Rose Evans, 28 N. Walnut Street, said that they are also having a problem with sewer backing up into their basement. Mr. Evans said that he had a plumber there and the plumber claims the problem is in the main. Mrs. Evans informed Council that this problem happens every couple years and they have all the bills to prove it. She also mentioned that their neighbors, the Fredericks’, are also having a problem. John said one of the Borough workers came to look at the main but their plumber already unblocked the line. Joe Weber said we need to get the camera from Lansford and take a look at the line to see what the problem is. Mrs. Evans stated that at this point she isn’t even looking to be reimbursed for the plumber’s bills; she just wants the problem fixed.

Mayor’s Report – Council received a copy of the Mayor’s Report for the month of June 2011. He reported the magistrate income for the month of June 2011 was \$1,339.40. **Motion was made by Harry Miller and second by Mike Kokinda to approve the Mayor’s Report for the month of June 2011.** The motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Police Report – There is no police report at this time.

Planning and Zoning Report – Council received copies of Larry Marek’s Planning and Zoning report for the month of June 2011. Kira talked about the new pizzeria in town and said that they were looking to get bistro tables for the sidewalk. They submitted a zoning permit to Larry and he wants to know if there is anything else that they need to do to be able to use the bistro tables. Atty. Matika said that Council does not have to approve it as long as they don’t hold the borough liable for them however he suggested having them sign a waiver. **Motion was made by Mike Kokinda and second by Bill Chapman to accept the Planning and Zoning Report for the month of June 2011.** The motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Work Leader Report – Council received copies of the Work Leader Report for the month of June 2011. **Motion was made by Mike Kokinda and second by Harry Miller to accept the Work Leader Report for the month of June 2011.** The motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Tax Collector Report – Borough Secretary, Kira Michalik, read the Tax Collector's Report for the month of June 2011. Alice Kane submitted total taxes as \$17,663.45 with a commission of \$883.17. **Motion was made by Bill Chapman and second by Mike Kokinda to accept the Tax Collector Report for the month of June 2011.** The motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Wage Tax Report – Borough Secretary, Kira Michalik, read Berkheimer's Wage Tax Report for the month of June 2011. They submitted total Earned Income Tax of \$13,824.03 with a commission of \$246.82. The total LST submitted for June was \$114.04 with a commission of \$2.37. **Motion was made by Bill Chapman and second by Mike Kokinda to accept the Wage Tax Report for the month of June 2011.** The motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Receipts – Borough Secretary, Kira Michalik, reported the total General Account receipts for the month of June 2011 as \$93,270.19 and the total Sanitation Account receipts for the month of June 2011 as \$4,016.50. **Motion was made by Mike Kokinda and Second by Harry Miller to accept the receipts for the month of June 2011.** The motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Committee Reports –

Streets –

- John O'Gurek said that with all of the sewer problems we are going to check all of the storm drains and clean them up.

Building –

- Mike Kokinda said he is waiting on a phone call to repair the exhaust system at the fire company.

Fire and Emergency Services-

- Kira informed Council that the cables came off one of the garage doors at the fire company and she had Palmerton Door come up and repair it.

Recreation – Nothing at this time.

Motion was made by Harry Miller and second by Mike Kokinda to accept all Committee Reports for the month of June 2011. The motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Communications – See attached sheet.

Communications

1. Notice of Property Assessments from the Board of Assessment and Revision of Taxes
2. PSAB will be holding the following seminars:

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- a. 2011 Annual PA Municipal Legal Update
 - b. Collecting Delinquent Municipal Fees
 - c. Establishing A Rental Property Inspection Program
 - d. Planning Successful Community events
3. Info from NEPA for 2011 NEPA's Annual Dinner on September 22nd
 4. Government Matter Summer 2011 newsletter
 5. PIRMA 2011 newsletter
 6. ArcNews Summer 2011 magazine

Motion was made by Mike Kokinda and second by Harry Miller to accept communications for the month of June 2011. The motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Bills – Borough Secretary, Kira Michalik, reported total expenses for the General Account for the month of June 2011 as \$238,786.45 and the total expenses for the Sanitation Account for the month of June 2011 as \$23,021.75. **Motion was made by Mike Kokinda and second by Harry Miller to pay all bills for the month of June 2011.** The motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Unfinished Business –

1. Atty. Matika said that he drew up an agreement for the use of the light bars and he would like Council to review it for the next meeting.
2. Joe Weber gave a brief on what was discussed regarding the landlord ordinance. Atty. Matika suggested that we bring back the ordinance that was repealed and start there and work backwards. He said that he worked on that ordinance for over a year and thinks it is a good place to start. Mike Alabovitz said that he believes that we need to work on it before we bring it back or we will be paying a fortune to advertise. Atty. Matika asked Kira to make copies of the ordinance for Council to review for the next meeting.
3. Joe Weber said that we have an extra helper on the workforce and would like to see the lines at the corners get painted. He also mentioned that with the new fire truck, it is a tight squeeze to make turns. Atty. Matika said that we need to follow the vehicle code when painting the blocks on the corners. You have to consider the crosswalks and placement of the stop signs and make sure to be consistent. Weber said that he understands that you will lose parking spots but it needs to be done.

New Business –

1. Harry Miller presented Council with two exemptions for the 2011 garbage collection fee.
 - a. 236 W. Hazard Street. **Motion was made by Mike Alabovitz and second by Bill Chapman to table for further investigation.** The motion was opened to the floor for comment; none made. Motion carried unanimously by Council.
 - b. 152 E. Hazard Street. **Motion was made by Mike Alabovitz and second by Mike Kokinda to deny the exemption because there is water consumption.** The motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

2. Harry Miller said that he received a special purpose parking application for Slice Pizzeria. He said that they are looking to get two 15 minute parking signs; one on W. Ludlow and one on N. Chestnut. **Motion was made by Mike Kokinda and second by Bill Chapman to grant Slice Pizzeria two 15 minute parking signs; one on W. Ludlow and one on N. Chestnut.** The motion was opened to the floor for comment; none made. Motion carried unanimously by Council.
3. Harry Miller said that Historical Society is looking at getting a cabinet/display case for the vestibule in the Borough and one for the community center. Joe Weber said that it depends on the size of the cabinet because we need to meet the ADA compliances. **Motion was made by Mike Kokinda and second by Bill Chapman to allow the Historical Society to put a display case in the vestibule at the Borough hall and in the community center.** The motion was opened to the floor for comment; none made. Motion carried unanimously by Council.
4. Tom Tkatch asked if the contractors who are coming from out of the area have permits. Kira informed him that each company was informed by the police that they need to obtain one and they did come into the Borough for a permit. Tom also asked if we can put a sign up on Ludlow Street to enforce the speed limit. Bill Chapman said that he has been asking for this and has talked with Chief Fittos about getting one.

Motion was made by Harry Miller and second by Mike Kokinda to adjourn at 7:56 p.m. until the next regular scheduled meeting of the Summit Hill Borough on August 8, 2011. The motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Kira Michalik
Summit Hill Borough
Secretary/Treasurer

Joseph Weber
Summit Hill Borough
Council President