

Summit Hill Borough Council
August 22, 2016, 7:00 p.m. Borough Hall

The regular scheduled meeting of the Summit Hill Borough Council was held at the above time and place with Vice President John O’Gurek presiding.

Roll Call –Vice President John O’Gurek, Karen Ruzicka, Bill Chapman, David Wargo and Mayor Paul McArdle were all in attendance. President Michael Kokinda, Greg Kosciolk and William O’Gurek were absent. Solicitor Michael Greek arrived at 7:20 p.m.

Public Hearing – Council held a public hearing to discuss an intermunicipal transfer of a liquor license from its present location in Terpstra’s Tavern, Inc. in Jim Thorpe to Miners Beverages, LLC for facilities to be located at 127 East Amidon Street, Summit Hill.

Public Comment-

1. Joseph Mashinski spoke on behalf of Miners Beverage, LLC stating that any time a Pennsylvania liquor license crosses municipal lines it requires the municipality that it is entering to hold a public hearing. He noted that there will be limited hours because the establishment closes at 10 p.m. Mr. Mashinski also added that they will only be selling 6 packs and 12 packs because that is all they are legally aloud to sell in the state of Pennsylvania. He stated that Miners Beverage, LLC will still have to go through the Liquor Control Board where they will perform background checks and verify the funds. Mr. Mashinski stated that this is only step 1 of a very lengthy process. He said as far as the location they will have a separate entrance, the coolers will be lined against the wall and it will be blocked off from the convenience store. Mr. Mashinski also added that it will not be a bar, it will be take-out only. Vice President O’Gurek asked if there is a set number of licenses in every county; Mr. Mashinski said yes.

There were no other comments from the public in regards to this matter. **Motion was made by David Wargo and second by Karen Ruzicka to close the Public Hearing.** Motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Motion was made by David Wargo and second by John O’Gurek to approve Resolution No. 05-2016 authorizing the intermunicipal transfer of a liquor license from Terpstra’s Tavern, INC in Jim Thorpe to Miners Beverage, LLC located at 127 East Amidon Street, Summit Hill. Motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Minutes – **Motion was made by Bill Chapman and second by Karen Ruzicka to approve the meeting minutes from the July 25, 2016 meeting.** Motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Floor – Nothing at this time.

Mayor’s Report – Mayor Paul McArdle read the Mayors report for the month of July 2016. Total received from the District Magistrate was \$1,391.88. **Motion was made by Bill Chapman and second by David Wargo to accept the Mayor's report for the month of July 2016.** Motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Police Report – Chief Fittos read his report for the month of July 2016. Chief Fittos noted that the new Ford Explorer has been ordered. **Motion was made by Bill Chapman and second by Karen Ruzicka to accept the Police report for the month of July 2016.** Motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Planning and Zoning – Kira Steber noted that there will be a Planning Commission hearing in September for the Kanick subdivision plan and that there will be a variance hearing for the old Bott building. She also mentioned that we need to update the Zoning Ordinance Book. She spoke with Attorney Garfield and he stated that we will have to have someone come in to assist us in updating it. **Motion was made by David Wargo and second by Bill Chapman to accept the Planning and Zoning report for the month of July 2016.** Motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Work Leader Report – Karen Ruzicka stated that they aren't writing any of their times on the report. Vice President O'Gurek told Kira to make a note of it and let the Borough crew know that they need to be marking down their hours. David Wargo added that this is not optional. **Motion was made by Bill Chapman and second by John O'Gurek to accept the Work Leader report for the month of July 2016.** Motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Tax Collector Report – Borough Secretary, Kira Steber, read the Tax Collector Report for the month of July 2016. Alice Kane submitted total taxes of \$50,348.23 with a commission of \$2,517.41. **Motion was made by David Wargo and second by Bill Chapman to accept the Tax Collector report for the month of July 2016.** Motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Wage Tax Report - Borough Secretary, Kira Steber, read the Wage Tax Report for the month of July 2016. Berkheimer submitted total EIT of \$12,118.40 with a commission of \$209.65 and postage charges of \$63.63. Total LST submitted was \$97.21 with a commission of \$1.99 and postage charges of \$9.53. **Motion was made by David Wargo and second by Bill Chapman to accept the Wage Tax report for the month of July 2016.** Motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Receipts - Borough Secretary, Kira Steber, read the receipts for the month of July 2016. General Fund receipts were \$71,241.62, Sanitation Account receipts were \$20,603.36 and Community Center receipts were \$800.00. **Motion was made by Karen Ruzicka and second by Bill Chapman to accept the Receipts for the month of July 2016.** Motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Committee Reports –

Streets – Vice President O'Gurek stated that we are still paving, we did work in Coaldale and we will be helping out Lansford. He added that he attended that Shared Services Meeting and most of the things that were going around was a big misunderstanding. He stated that we are all on the same page now. O'Gurek stated that the crew has some sewer work to do in town and some basic patching.

Buildings – Kira Steber stated that she made a call to service team in regards to the gutter repairs at the Fire Company and is still waiting on a response.

Fire and Emergency Services – John Poko stated that we will have some fundraisers coming up.

Recreation – Nothing at this time.

Sanitation – Nothing at this time.

Handicap – David Wargo stated that there is one renewal that was recommended by the Police Department for approval for Judy Fredericks at 106 East Hazard Street. **Motion was made by David Wargo and second by Bill Chapman to approve the Handicap Renewal for Judy Fredericks at 106 E. Hazard Street.** Motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Motion was made by David Wargo and second by John O’Gurek to accept the Committee reports for the month of July 2016. Motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Communications -

1. David Wargo asked if there was anything for the surplus sale. Vice President O’Gurek said he cannot think of anything at this time.

Communications for the Month of July 2016:

1. Notice of Occupation Assessment for the Carbon Country Bard of Assessment and revision of Taxes.
2. Notice from Carbon County Council of Governments (COG) in regards to a surplus sale to be held on October 1, 2016 at the East Penn Social hall
3. Letter from PA One Call System, Inc. in regards to the 2015 Excavator Fee Rebate.
4. Information from Paradigm in regards to a complimentary training for a Coordinated Response Exercise for Pipelines to be held on August 29th at 5:30 p.m. at Genetti Ballrooms in Hazleton.
5. Summer 2016 Newsletter from Miller-Keystone Blood Center
6. Summer 2016 Newsletter from Barry Isett & Associates
7. Information from PSECU in regards to being eligible to join their credit union.

Motion was made by Bill Chapman and second by David Wargo to approve all Communications for the month of July 2016. Motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Bills – Borough Secretary, Kira Steber, read the expenses for the month of August 2016. Total General Fund Expenses were \$66,352.38, total Sanitation Fund Expenses were \$24,256.43, Community Center \$300.00 and total Street Account Expenses were \$33,842.99. **Motion was made by David Wargo and second by Bill Chapman to approve the bills for the month of August 2016.** Motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Old Business –

1. Social Media Policy – Kira Steber stated that Attorney Greek provided a copy of the new Social Media Policy. She said that if everyone is ok with it they need to make a motion to accept it. **Motion was made by David Wargo and second by Bill Chapman to accept the Social Media Policy.** Motion was opened to the floor for comment; none made. Motion carried unanimously by Council.
2. Inlet/Drainage Issue by Gawlik’s – Kira Steber stated that at the last meeting they spoke about this issue. She said that the Borough crew went and looked at it and submitted a cost break-down for Council’s review. Council agreed that they need to take care of the issue. Vice President O’Gurek stated that he thought they were going to get in contact with the mines. Bill Chapman suggested that we send a letter to them explaining the situation. O’Gurek said that we need to add to the letter that there was never a problem until they backfilled the area.
3. Generator at Borough Hall – Kira Steber stated that President Kokinda looked into this and unfortunately he wasn’t able to make the meeting tonight so she would like to table this until next month.
4. Flag Replacement Purchase – Kira Steber presented the three flags that she purchased to Council. A discussion took place on the different flags. **Motion was made by David Wargo and second by Bill Chapman to approve the purchase of 100 Flags for Ludlow and White Streets at a cost of \$15.25 per**

flag for a total of \$1,525.00. Motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

New Business –

1. Street Lights at the basketball Courts – Kira Steber stated that a few kids approached her about looking into lights for the basketball courts. Vice President O’Gurek stated to contact PPL and ask them how much additional per month it would cost the Borough. He also told her to ask the Borough crew on their thoughts.
2. Water Line Project on Hazard Street – Vice President O’Gurek stated that he has gotten several different stories, however we do have an Ordinance that when you open the street whatever you take out you must put back in. He asked who is going to be responsible if the street starts to sink. Bill Chapman stated that the plans were drawn up by an Engineer and if their plans fail then it would be their responsibility to fix it. Ms. Steber stated that it is part of their contract that if there is a problem it will fall back on their contractor. Wayne Gryzik stated that it is part of the contract and it will be put back the way it was before we opened the street. He added if they have any questions please come to their job site meeting tomorrow at 3:00 p.m. A discussion took place on the project.

Council entered into executive session at 7:41 p.m. to discuss personnel matters.

Council entered back into regular session at 8:00 p.m.

Motion was made by John O’Gurek and second by Bill Chapman to adjourn at 8:02 p.m. until the next regular scheduled meeting of the Summit Hill Borough on September 26, 2016. Motion was opened to the floor for comment; none made. Motion carried unanimously by Council.



Mike Kokinda
Council President



Kira Steber
Secretary/Treasurer