

Summit Hill Borough Council
October 27, 2014, 7:00 p.m., Borough Hall

The regular scheduled meeting of the Summit Hill Borough Council was held at the above time and place with President Jesse Walck presiding.

Roll Call – President Jesse Walck, Vice President Mike Kokinda, Michael Alabovitz, John O’Gurek and Bill Chapman were in attendance. Greg Kosciolek, William O’Gurek, Solicitor Michael Greek and Mayor Paul McArdle were absent.

Minutes – Motion was made by John O’Gurek and second by Bill Chapman to approve the September 22, 2014 minutes. Motion was opened to the floor for comment; none made. Motion carried unanimously by Council. Motion was made by John O’Gurek and second by Mike Kokinda to approve the minutes from October 9, 2014. Motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Floor Session

1. Patrick Leonzi, North Oak Street - Two bus stops in town that the plexi-glass is broken out of and has not been repaired and now there is no shelter for the children from the cold and wind. Chief Fittos stated that the one at the post office was vandalized and charges were given by the magistrate. Not sure if the money has been paid. Ronnie Yuricheck said that they got prices last year. Pat Leonzi said it shouldn't matter the cost, it needs to be fixed. SHCIO bought them for the borough with the agreement that the borough would maintain them. Bill Chapman asked Ronnie to look into it and get prices.
2. Joseph Kosalko, East Mountaintop Road - Has a problem with guns being shot in the borough limits; had the same problem last year. Noticed 12-13 cars parked in the cul-de-sac. He spoke to the Chief and he said he feels the problem is under control. What he would like to see is 3 signs placed up there for no parking. A cul-de-sac is for people to turn around in, not park. Chief Fittos said that he will handle it criminally if it happens again. He spoke to the person that was shooting and told him if it happens again he will be arrested for it. Kosalko said that if there is ever an emergency there is no way a fire truck and turn around. Jesse stated that we would have to create an ordinance to make it no parking
3. Karen Ruzicka, 151 East Fell Street - Problem with pedestrians walking on the street. It is dark out, they are dressed in black, cars are coming from both directions and they will not move. She is afraid someone is going to get hit. She asked if Council can put an ordinance in place or have something in the newspaper to let them know they should be using the sidewalks.

Mayor’s Report – Chief Fittos reported the magistrate income for September 2014 as \$1,383.38. Motion was made by Michael Alabovitz and second by Bill Chapman to accept the Mayor's report for the month of September 2014. Motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Police Report – Chief Fittos read the police report for the month of September 2014. Motion was made by Michael Alabovitz and second by Mike Kokinda to approve the Police report for the Month of September 2014. Motion opened to the floor for comment, none made. Motion carried unanimously by Council.

Planning and Zoning Report –Zoning Officer, Bill Kirklosky, stated that there were a lot of calls but mostly informational. In the White Bear section, a lot of the homes are zoned under the Farm-Clean and Green, if they wanted to have another accessory structure would they need to go through Zoning. Michael Alabovitz said they would need to go through the board no matter what. **Motion was made by Bill Chapman and second by Michael Alabovitz to approve the Planning and Zoning Report for the month of September 2014.** The motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Work Leader Report – **Motion was made by Michael Alabovitz and second John O’Gurek to accept the Work Leader Report for the month of September 2014.** Motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Tax Collector Report – Tax Collector, Alice Kane, submitted a total of \$5,385.50 with a commission of \$269.327 for the month of September 2014. **Motion was made by Bill Chapman and second by Mike Kokinda to accept the Tax Collector Report for the month of September 2014.** Motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Wage Tax Report – Borough Secretary, Kira Steber, read the Wage Tax Report for the month of September 2014. Berkheimer submitted a total EIT of \$19,813.80 with a commission of \$346.71 and postage charges of \$105.43. Total LST submitted was \$11.80 with a no commission and postage charges of \$7.15. **Motion was made by Bill Chapman and second by Mike Kokinda to accept the Wage Tax Report for the month of September 2014.** Motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Receipts – Borough Secretary, Kira Steber, read the receipts for the month of September 2014. General Fund receipts were \$63,542.35, Sanitation Account receipts were \$5,956.25 and the Community Center receipts were \$450.00. **Motion was made by Michael Alabovitz and second by Bill Chapman to accept the receipts for the month of September 2014.** Motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Committee Reports

Streets - John O’Gurek said that now that the leaves are falling off the trees we need to make sure the sewer drains are cleaned out and there is still a few areas that need to be patched. Mike Alabovitz said that we need to do Chestnut Street by the bank. Jesse Walck asked if everyone has a copy of the quote from Van-Mar. Since it is not an immediate need, we are going to hold off on the purchase. Ronnie said it is something to think about.

Buildings - Michael Alabovitz stated that they started erecting the pole building. He also mentioned that we still didn’t get the thermostats for the unit heaters for the fire company. He said it is going to cost a bit to purchase but will be worth it in the long run.

Fire and Emergency Services – Nothing at this time.

Recreation - Jodi McAndrew stated that they held their annual Halloween party and had about 37 kids attend. Russo’s Pizzeria donated four \$5.00 gift certificates for the party. Christmas on the Hill will be held Sunday, December 14th, with Santa arriving at noon because of church. Parents are concerned about the "No Skating" signs in the community center parking lot. They said there are no places to take young kids to ride bikes off-street until a park is developed. Michael Alabovitz said he doesn’t see a problem as long as the child is supervised by a parent. Jesse Walck said there is a letter of interest from Franklin Klock to join the Recreation Commission. **Motion was made by Michael Alabovitz and second by Bill Chapman to appoint Franklin**

Klock as a member of the Summit Hill Recreation Commission. Motion opened to the floor for comment; none made. Motion carried unanimously by Council.

Motion was made by John O’Gurek and second by Bill Chapman to accept the Committee Reports for the month of September 2014. Motion was opened to the floor for comment; none made. Motion carried unanimously by Council

Communications –

Communication for the Month of October 2014

1. Letter from Carbon County Fair (letter attached)
2. Notice of Assessments from the Board of Assessment and Revision of Taxes
3. Tax Assessment Appeal determinations from the Board of Assessment and Revision of Taxes
4. Notice of Judicial Sale on November 21, 2014 from the Carbon County Tax Claim Bureau
5. List of events from the Heritage Center
6. Traffic Safety Development Plan from Penn DOT
7. Penn DOT LTAP Fall 2014 Information Sheet
8. Penn DOT Fall 2014 Newsletter
9. The Spotlight October 2014 Newsletter
10. PMRS 2013 Annual Financial Report

Motion made by Michael Alabovitz and second by Bill Chapman to approve the Communications for the month of September 2014. Motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Bills – Borough Secretary, Kira Steber, reported total expenses for the month of October 2014. General Fund bills were \$114,876.28, Sanitation Account bills were \$24,215.29, nothing to report for the Community Center and Street Account bills were \$5,866.00 **Motion was made by Michael Alabovitz and second by Bill Chapman to approve the bills for the month of October 2014.** Motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Old Business –

1. Ordinance No. 5, UCC Ordinance - Solicitor Michael Greek explained that the Department of Labor and Industry waited until today to get back to him. They stated that two changes need to be made. The first thing, the borough does not have the authority to grant waivers, it must go through the Board of Appeals, so he will change the language. The other thing is involving the construction of the building. It must read "after May 19, 1984", for the automatic sprinkler system. Solicitor Greek suggested that it be tabled until the next meeting. He will send it back to L&I and if they want it re-advertised, then he will re-advertise. He is hoping that they will not require the borough to start all over again. **Motion was made by Mike Kokinda and second by Bill Chapman to table Ordinance No. 5, the UCC Ordinance, until changes are made and approved by L&I.** Motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

New Business –

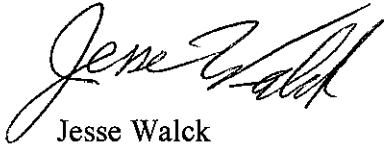
1. Purchase a new roller - Jesse asked how much a new roller would cost. Ronnie said that new costs around \$42,000 but if you purchase it under CoStars they can work out the financing with you and you

can make one payment a year. CAT is very flexible with financing. Mike Alabovitz suggested getting the salesman to come and go over everything with them and get more information. A brief discussion took place about the different options to purchase a roller.

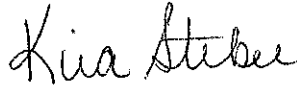
2. Ludlow Park Project - A letter was received from the Summit Hill Historical Society in regards to the final steps to complete the Ludlow Park project. One item mentioned was the lights in the park. They would like to see this as the next phase completed. Michael Alabovitz questioned the lights. He said we do not want people in there after dark and now we are going to light up the park and the borough is going to have to pay the electric bill too. Bill Chapman said we can always put five lights down the center of the park just to have a little light. Alabovitz said he would like more information on the costs before it is approved. Another item mentioned was the roof on the gazebo. The roof is bad and a suggestion made was putting a steel roof. Jodi McAndrew reminded Council that they did submit a grant to upgrade all the parks, which included Ludlow. May be something that they can do under the grant, if it is approved.
3. Trees to be Removed - A letter was received by the Shade Tree Commission in regards to some of the trees that need to be addressed in Memorial Park. They are asking the Council give permission to allow the borough workers to address the trees. The ones that need to come down are already marked with an X.
4. Handicap Parking - Jesse Walck stated that there are 4 renewals and 1 new application for handicap parking. John O'Gurek said that he reviewed them and he agrees with Chief Fittos' recommendations. **Motion was made by John O'Gurek and second by Michael Alabovitz to renew the applications for 118 East Amidon Street, 46 West White Street, 333 West Ludlow Street and 56 West Walter Street.** Motion was opened to the floor for comment; none made. Motion carried unanimously by Council. A brief discussion took place about the new application submitted for 204 West White Street. Chief Fittos said that there is never an issue with the parking in front of this home and they do have a two car garage in the back of the home. **Motion was made by John O'Gurek and second by Michael Alabovitz to deny the application for 204 West White Street based off the reasons given by the Handicap Advisory Committee.** Motion was opened to the floor for comment; none made. Motion carried unanimously by Council. Bill Chapman opposed.
5. SEO Alternate - A letter of interest was received from William Brior to be added as a Sewage Enforcement Officer Alternate for the borough. **Motion was made by Bill Chapman and second by John O'Gurek to appoint William Brior as an Alternate SEO for the borough.** Motion was opened to the floor for comment; none made. Motion carried unanimously by Council.
6. Request Financials from the Water Authority - Jesse stated that he would like to make an official motion to request the financial from the Summit Hill Water Authority. Information requesting is their budget, expenses to date, balances and any other financial information. **Motion was made by Michael Alabovitz and second by John O'Gurek to request the financials from the Summit Hill Water Authority.** Motion was opened to the floor for comment; none made. Motion carried unanimously by Council.
7. 2015 Tentative Budget - Jesse Walck said that 2015 budget is ready to be tentatively adopted. He mentioned that the borough's budget also includes the Water Authority's budget. Jesse also stated that there will be another quarter mill cut for the new year. **Motion was made by John O'Gurek and second by Michael Alabovitz to tentatively adopt the 2015 Budget.** The motion was opened to the floor for comment; none made. Motion carried unanimously by Council. Tom Tkatch asked how can you tentatively approve the budget for the Water Authority when you don't even have their financials yet. Jesse explained that he personally has copies and was able to work the numbers into our budget.

Tom also asked if the Fire Company has their own budget and why they do not financial information to the borough, especially since they are an entity of the borough. Jesse explained that the Fire Company is very open with the borough and that he has seen the books.

Motion was made by John O'Gurek and second by Mike Kokinda to adjourn at 7:42 p.m. until the next regular scheduled meeting on November 24, 2014 at 7:00 p.m. Motion opened to the floor for comment; none made. Motion carried unanimously by Council.



Jesse Walck
Council President



Kira Steber
Secretary/Treasurer