

Summit Hill Borough Council
January 6, 2014, 7:00 p.m. Borough Hall

The reorganization meeting of the Summit Hill Borough Council was held at the above time and place with Mayor Paul McArdle presiding.

Roll Call- Michael Kokinda, John O'Gurek, Michael Alabovitz, Greg Kosciolek Jesse, Walck, Bill Chapman, William O'Gurek, Mayor Paul McArdle were all in attendance. Solicitor Michael Greek was absent.

Mayor Paul McArdle asked for nominations for President of Council. **Motion was made by John O'Gurek and second by Bill Chapman to reappoint Michael Kokinda as Summit Hill Borough Council President for the year 2014.** The motion was opened to the floor for comment; none made. Michael Alabovitz, Greg Kosciolek, Jesse Walck and William O'Gurek opposed. A roll call vote was taken.

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| John O'Gurek | Yes |
| Michael Alabovitz | No |
| Greg Kosciolek | No |
| Jesse Walck | No |
| Bill Chapman | Yes |
| William O'Gurek | No |

Motion failed by majority vote.

Motion was made by Michael Alabovitz and second by William O'Gurek to appoint Jesse Walck Borough Council President for the year 2014. The motion was opened to the floor for comment, none made. Bill Chapman, John O'Gurek opposed. A roll call vote was taken.

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| Michael Kokinda | Yes |
| John O'Gurek | No |
| Michael Alabovitz | Yes |
| Greg Kosciolek | Yes |
| Bill Chapman | No |
| William O'Gurek | Yes |

Motion carried by unanimous vote to appoint Jesse Walck as Council President.

Mayor McArdle turned the meeting over to President Jesse Walck.

President Jesse Walck asked for nomination for Vice President of Borough Council. **Motion was made by Bill Chapman to appoint John O'Gurek as Council Vice President.** No second; motion failed. **Motion was made by Greg Kosciolek and second by William O'Gurek to appoint Michael Kokinda as Council Vice President for the year 2014.** John O'Gurek opposed. A roll call vote was taken.

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|-------------------|-----|
| John O'Gurek | No |
| Michael Alabovitz | Yes |
| Greg Kosciolek | Yes |
| Jesse Walck | Yes |
| Bill Chapman | Yes |
| William O'Gurek | Yes |

Motion carried by unanimous vote to appoint Michael Kokinda as Council Vice President.

Yearly Appointments

1. **Motion was made by Greg Kosciolk and William O'Gurek to nominate Bill Chapman for President Pro Tem who presides over Council when both the President and Vice President are absent.** Motion was opened to the floor for comment, none made. Motion carried unanimously by Council.
2. **Motion was made by Michael Kokinda and second by Michael Alabovitz to appoint Kira Steber as the Borough Secretary, Treasurer, Garbage Fee Collector, Administrative Officer for the Police and Borough Pension Fund, Administrative Officer for the Borough's CDBG and Home Grant monies and Recycling Grant Coordinator.** The motion was opened to the floor for comment, none made. Motion carried unanimously by Council.
3. **Motion was made by William O'Gurek and second by Bill Chapman to appoint Michael Greek as the Borough Solicitor at the rate of \$ 90.00 per hour.** The motion was opened to the floor for comment, none made. Motion carried unanimously by Council.
4. **Motion was made by Michael Alabovitz and second by Greg Kosciolk to retain Jim Thorpe National Bank and PLGIT as depositories for Borough Funds.** The motion was opened to the floor for comment; none made. Motion carried unanimously by Council.
5. **Motion was made by William O'Gurek and second by Bill Chapman to appoint Carbon Engineering as the Borough's Consulting Engineer.** The motion was opened to the floor for comment, none made. Motion carried unanimously by Council.
6. **Motion made by Michael Alabovitz and second by William O'Gurek to reappoint Joe Fittos as the Borough's Chief of Police.** Motion was opened to the floor for comment, none made. Motion carried unanimously by Council.
7. **Motion made by Michael Kokinda and second by William O'Gurek to reappoint Shawn Hoben as the Borough's Fire Chief at a rate of \$400.00 per year.** The motion was opened to the floor for comment, none made. Motion carried unanimously by Council.
8. **Motion was made by Bill Chapman and second William O'Gurek to reappoint John Allesch as the Borough's Emergency Management Coordinator at a rate of \$300.00 per year.** The motion was opened to the floor for comment; none made. Motion carried unanimously by Council.
9. **Motion was made by Michael Alabovitz and second by Greg Kosciolk to reappoint William Kirklosky as the Borough's Zoning Officer at the rate of \$15.00 per hour.** The motion was opened to the floor for comment; none made. Motion carried unanimously by Council.
10. **Motion was made by Bill Chapman and second by Michael Alabovitz to appoint Scott Bieber as the Borough's Sewage Enforcement Officer for 2014.** Jesse Walck noted that there were two letter of interest submitted; One from Scott Bieber and one from Carl Wolfe. The motion was opened to the floor for comment; none made. Motion carried unanimously by Council.
11. **Motion was made by Bill Chapman and second by Michael Alabovitz to reappoint Michael Garfield as the Zoning Hearing Board and Planning Commission's Solicitor at a rate of \$ 65.00 per hour.** The motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

- 196
12. **Motion was made by Bill Chapman and second by Michael Kokinda to reappoint Joe Collura as the Auditor for the Borough for 2014.** The motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

 13. **Motion was made by Michael Alabovitz and second by Bill Chapman to reappoint Lehigh Engineering as the Borough's Property Maintenance Code Enforcement with the rates staying the same as 2013.** The motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Expiring Terms

- Report any resignations from Committees- None at this time.
1. **Motion was made by William O'Gurek and second by Bill Chapman to reappoint Robert Collevecchio to the Summit Hill Water Authority for a five year term.** The motion was opened to the floor for comment, none made. Motion carried unanimously by Council.
 2. **Motion was made by Michael Kokinda and second by Bill Chapman to reappoint Dave Wargo as a member of the Civil Service Commission for a six year term.** The motion was opened to the floor for comment; none made. Motion carried unanimously by Council.
 3. **Motion was made by William O'Gurek and second by Greg Kosciolk to reappoint Michael J. Kulick as a member of the Appeals Board for a three year term.** The motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Council proceeded with the regular Council meeting.

Summit Hill Borough Council January 6, 2014 7:30 p.m., Borough Hall

The regular scheduled meeting of the Summit Hill Borough Council was held at the above time and place with President Jesse Walck presiding.

Roll Call – President Jesse Walck, Vice President Michael Kokinda, Michael Alabovitz, Greg Kosciolk, Bill Chapman, William O'Gurek and Mayor Paul McArdle were all in attendance. Solicitor Michael Greek was absent and John O'Gurek left the meeting.

Minutes – **Motion was made by William O'Gurek and second by Michael Kokinda to approve the Council Meeting Minutes from December 9 and 23, 2013.** The motion was opened to the floor for comment, none made. Motion carried unanimously by Council.

Floor – Nothing at this time

Mayor's Report – Mayor Paul McArdle reported during the month of November 2013 \$731.15 was received from the magistrate. **Motion was made by Bill Chapman and second by Greg Kosciolk to accept the Mayor's report for the month of November 2013.** The motion was opened to the floor for comment, none made. Motion carried unanimously by Council.

Police Report – Chief Joe Fittos read the Police report for December 2013. **Motion was made by Michael Kokinda and second by Bill Chapman to accept the Police report for December 2013.** The motion was opened to the floor for comment, none made. Motion carried unanimously by Council.

Planning and Zoning Report – Kira Steber stated Council has a copy of the report; there is nothing out of the ordinary to report. **Motion was made by Bill Chapman and second by Greg Kosciolk to accept the Planning and Zoning Report for December 2013.** The motion was opened to the floor for comment, none made. Motion carried unanimously by Council.

Work Leader Report – Bill Chapman stated what a great job the Borough Workers are doing; all of Council agreed. **Motion was made by Bill Chapman and second by Michael Kokinda to accept the Work Leader Report for the month of December 2013.** The motion was opened to the floor for comment, none made. Motion carried unanimously by Council.

Tax Collector Report – Nothing at this time

Wage Tax Report – Borough Secretary, Kira Steber, read the Wage Tax Report for the month of December 2013. Berkheimer submitted a total of \$ 21,021.87 with a commission of \$360.63 and postage charges of \$1.56. Total LST submitted was \$25.00 with no commission. **Motion was made by Bill Chapman and second by Michael Kokinda to accept the Wage Tax Report for the month of December 2013.** The motion was opened to the floor for comment, none made. Motion carried unanimously by Council.

Receipts – Borough Secretary, Kira Steber, read the receipts for the month of December 2013. General Fund Receipts were \$5,133.45, Sanitation Account receipts were \$1,749.02 and the Community Center Account receipts were \$270.00. **Motion was made by Bill Chapman and second by Mike Kokinda to accept the receipts for the month of December 2013.** The motion was opened to the floor for comment, none made. Motion carried unanimously by Council.

Committee Reports –

- *Streets* – Nothing to report at this time.
- *Building*– Nothing to report at this time.
- *Fire and Emergency Services* – Nothing to report at this time.
- *Recreation* – Nothing to report at this time.

Communications – See attached sheets.

Communication for the Month of December 2013

1. Letter from a resident in White Bear in regards to Outside Wood Boilers – See Attached
2. 2013 Tax Duplicate Change for School Purposes from the Board of Assessment & Revision of Taxes

Motion was made by Mike Kokinda and second by Bill Chapman to accept all communications. The motion was opened to the floor for comment, none made. Motion carried unanimously by Council.

Bills – Borough Secretary, Kira Steber, reported total expenses for the month of December 2013. General Fund expenses were \$70,194.88, the Sanitation Account expenses were \$22,908.48 and nothing to report for the Community Center Account. **Motion was made by Greg Kosciolk and second by Bill Chapman to**

approve the bills for the month of December 2013. The motion was opened to the floor for comment, none made. Motion carried unanimously by Council.

Unfinished Business –

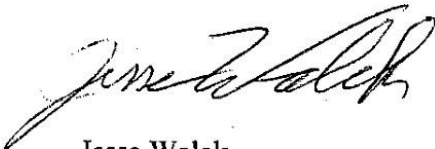
1. Ordinance No 3 of 2013, Noise Ordinance – Kira Steber asked about Section A of the ordinance. She stated that there is no time mentioned. Jesse Walck said that the way it is written should be fine. **Motion made by Michael Alabovitz and second by Bill Chapman to adopt Ordinance No. 3 of 2013, the Noise Ordinance.** The motion was opened to the floor for comment, none made. Motion carried unanimously by Council
2. Winter Maintenance Letter from Penn Dot – Kira Steber said that this letter was tabled numerous times by Council and she would like to advise Penn Dot of our intentions. Council feels that this is too much of a responsibility and an additional work load for the borough crew to maintain Route 902. Michael Alabovitz stated that if it is an emergency situation, we can take the time to clear the roadways for Penn Dot, but only if it is an emergency. **Motion made by Michael Alabovitz and second by Michael Kokinda to reject the letter from Penn Dot and send a letter stating the reason for rejection.** The motion was opened to the floor for comment, none made. Motion carried unanimously by Council.

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New Business

1. Street Opening Permits and Fees – Michael Alabovitz asked if we can just go and change the fees. Kira stated that there is an ordinance that was used to draw up the current application. She said that she had Ron Tirpak look at the few areas that were never addressed. When Ron looked at the two areas, he found some issues and sent a report to the office for Council to review. Mike Alabovitz stressed that we should really have a copy of contractor's insurance as well as their license. Mike also mentioned that contractors should have some sort of Worker's Comp. insurance too. Kira was instructed by Council to send to Solicitor Greek to review.

Motion was made by Bill Chapman and second by William O'Gurek to adjourn at 7:40 p.m. until the next regular scheduled meeting of the Summit Hill Borough on February 24, 2014. The motion was opened to the floor for comment, none made. Motion carried unanimously by Council.



Jesse Walck
Council President



Kira Steber
Secretary/Treasurer