

Summit Hill Borough
Regular Council Meeting
Monday June 10, 2013, 7:00PM

The regular council meeting for Summit Hill Borough was held on June 10, 2013; 7:00pm with President, Michael Kokinda presiding.

Roll Call – President Michael Kokinda, Vice President John O’Gurek, Michael Alabovitz, William O’Gurek, Jesse Walck, Greg Kosciolk, Solicitor Michael Greek, Mayor Paul McArdle were all present.

Minutes – Motion was made by William O’Gurek, second by John O’Gurek to approve the minutes from the Public Hearing on May 13, 2013 and the Regular Council meeting held on May 13, 2013; **Motion was opened to the floor for comments; none made, all were in favor. Motion approved.**

Floor Session –

Monica Marshall; SHRC: Monica stated she wanted to do the Recreation Committee Report at this time due to other commitments she had to attend; Monica wanted to thank everyone for all their help with the Stay at Home Festival, especially the fire company; the Recreation Center will not be participating in the Hootenanny; the town wide yard sale will be on Saturday, June 29th and anyone interested in having their yard sale listed on the map, send all information to Monica, cost is \$5.00; Monica stated she like to thank everyone who help with painting the lines at the basketball courts; the next event will be a Back-to-school picnic in August.

Chet Michalik: Stated he wanted to know when the alley and smaller streets were going to be cleaned by the street sweeper; John O’Gurek stated Iron street has been swept and will not be done again; William Frantz, Borough Work Leader stated he will sweep it again with the street sweeper; Chat asked Chief Fittos about ATV driving thru the borough. Chief Fittos stated it is illegal to drive ATV within borough limits and if anyone sees any driving ATV to call the police dept.

Karen Ruzicka: Asked Borough Council and Chief Fittos if there is any ordinance in the borough for people walking in the streets; this has been happening a lot lately of people walking in the streets, not moving out of the way of cars, this could be very dangerous. Chief Fittos stated there really isn’t much he could do unless the person was disrupting the vehicle; Chief Fittos did state to the public to feel free to call the police dept.

David Kasprzak, 10 West White Bear Drive: Asked if Council Members have made any decisions concerning the septic problems located in West White Bear Drive. Michael Kokinda, President stated the SEO is working on the situation and the home owner should be pumping the system. David stated the system is still not pumped. Council members stated to have the secretary, Susan Gibiser contact Carl Wolfe, SEO and check the status of the situation. Council members will meet with Carl Wolfe, SEO; Borough engineer, Ron Tirpak to discuss the situation concerning this matter.

Mayor’s Report – Council received a copy of the Mayor’s Report for the month of May 2013. Mayor, Paul McArdle reported the magistrate income for the month of May 2013 was \$ 714.22. **Motion was made by John O’Gurek, second by Jesse Walck to approve the Mayor’s Report for the month of May 2013; motion was opened to the floor for comment; none made; all were in favor; Motion approved.**

Police Report – Chief Fittos submitted the Police report for the month of May 2013. Chief Fittos stated he would like to hire Dane O’Brien as a part-time police officer; **a motion was made by Michael Alabovitz, second by Jesse Walck to hire Dane O’Brien for the position of a part-time police officer; motion was opened to the floor for comments; none made; Motion approved. Motion made by John O’Gurek, second by Michael Alabovitz to accept the Police report for May 2013; motion was opened to the floor for comment; none made; all were in favor; Motion approved.**

Code Enforcement Report

Lehigh Engineering submitted a report for May 2013; updated Council on rental property inspections; complaints received and how Lehigh Engineer handled the complaints. **Motion was made by William O’Gurek, second by Jesse Walck to accept the Code Enforcement Report from Lehigh Engineering for the month of May 2013; the motion was opened to the floor for comment; none made; all were in favor; Motion approved.**

Planning and Zoning Report – Gail Miller, Alternate Zoning Officer submitted the Planning and Zoning report for May 2013. **Motion was made by Jesse Walck, second by Greg Kosciolek to accept the Planning and Zoning Report for the month of May 2013; the motion was opened to the floor for comment; none made; all were in favor; Motion approved.**

Work Leader Report –William Frantz submitted the Work Leader report for May 2013. **A Motion was made by Jesse Walck, second by Greg Kosciolek to accept the Work Leader Report for May 2013; motion was opened to the floor for comments; none made; all were in favor; motion approved.**

Tax Collector Report – Susan Gibiser, Secretary read the Tax Collector Report for the month of May 2013. The Total of **\$ 420,404.23** was collected from Alice Kane, Tax Collector. **Motion was made by John O’Gurek, second by William O’Gurek to accept the Tax Collector Report for May 2013; Motion was opened to the floor for comments: none made: all were in favor: motion approved.**

Wage Tax Report –Susan Gibiser, Secretary read the Wage Tax Report for May 2013. Berkheimer submitted a Total of **\$ 23,510.04** for EIT for the month of May 2013; EIT Commission was \$417.67; Postage Charges: \$28.85; LST was not received for May 2013; Statement for Commission was \$2.59. **Motion was made by John O’Gurek, second by William O’Gurek to accept the Wage Tax Report for May 2013; motion was opened to the floor for comments; none made; all were in favor; motion approved.**

Receipts – Susan Gibiser, Secretary/Treasurer read the receipts for the month of May 2013; General Fund was **\$455,668.70**; the total Sanitation Account receipts, were **\$27,780.01**. **Motion was made by William O’Gurek, second John O’Gurek to accept the receipts for May 2013; motion was opened to the floor for comments; none made; all were in favor; motion approved.**

Committee Reports –

Streets— John O’Gurek stated the borough workers will finish street sweeping the alleys next week; will start patching and paving. William Frantz asked if the borough workers are to change the oil in the new police car or take it to Kovatch; John O’Gurek state the workers can do it, just need to keep the receipts logged.

Building— Michael Alabovitz stated there are no problems; stated to William Frantz to check and change all the filters in all the buildings; replace or repairs any lights on all the buildings; asked William Frantz if the water heater at the police dept. has been repaired; William stated not yet; Michael stated he will look for parts. The parts for the fire company’s exhaust system have been ordered.

Fire and Emergency Services –

John Poko stated nothing to report at this time.

Motion made by John O’Gurek, second by William O’Gurek, to accept the committee reports for May 2013; Motion was opened to the floor for comments; none made; all were in favor; motion approved.

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Communications

- 1) Letter from SH Water Authority..... Vandalism at the Water Tank.
President, Michael Kokinda asked Chief Fittos if he received the letter from the Water Authority concerning the vandalism at the water tank.
- 2) Hootenanny....Sunday, June 30th...11:00am. To 8:00pm at Ludlow Park
- 3) Letter from St. Joseph Church.....Two Saints Scamper will be on July 13th;Festival will be July 19th thru 21st; **A motion was made by William O’Gurek, second by John O’Gurek to allow St. Joseph Church to hold their Two Saints Scamper; motion was opened to the floor for comments; none make; motion approved.** William O’Gurek stated Council members did not motion to approve St. Joseph Church to hold annual Festival. **A motion made by Jesse Walck, second by William O’Gurek to approve St. Joseph Church to hold their annual Festival on July 19th to 21st; motion opened to the floor for comments; none made; motion approved.**
- 4) Thank You Card from Mr. David Sokol & Family.....Thanking Borough Council for the flowers.
- 5) Michael Kokinda stated he received a letter from Donna Jones to use the Gazebo on Saturday, July 6, 2013 for her wedding; **a motion was made by Jesse Walck, second by William O’Gurek to approve the request from Donna Jones to use the Gazebo on Saturday, July 6th at 2:00pm.**
- 6) Notice of Property Assessment and Revision of Taxes
 - Increase of Occupation.....11
 - Decrease of Occupation.....10
 - Property: Decrease..... 2
 - Property Increase.....1

Bills – Susan Gibiser, Secretary/Treasurer read the total expenses for May 2013. The General Fund was **\$70,516.49**; Sanitation Account for May 2013 was **\$22,908.49**; Balance for New Building Loan for May 2013 was **\$101,610.19**; President, Michael Kokinda asked for a motion to approve the bills for May 2013; Jesse Walck stated No he will not motion to approve paying the bills for May 2013 since he did not have the list of receipts in his meeting packet. Secretary, Susan Gibiser apologized to Council Members for the list of receipts not being in the meeting packets; Susan went to make copies for Council members in order for Council review and motion to approve. **Motion made by Jesse Walck, second by Greg Kosciolk to approve the bills for the month for May 2013;Motion was opened to the floor for comments; none made; all were in favor; motion approved.**

Old Business

President, Michael Kokinda stated to Council Members to continue to review the Quality of Life Ordinance and if anyone had any questions, comments to address them before Council members and the solicitor, Michael Greek. Michael Greek stated he is currently working on any corrections to the ordinance stating grass, weeds, snow removal; He stated Chief Fittos should review the ordinance to make sure he didn’t have any questions or corrections and it will work well for the borough residents.

Thomas Tkach---asked to Council members if there were any ordinances in the borough pertaining to being in the public parks late at night; He stated he has heard and seen several kids in Ludlow Park playing football very late at night. Council members stated there is no ordinance; Chief Fittos stated he will address the police officers and if he sees anyone in the park very late at night, to call the non-emergency phone number. Thomas asked Council members as to why the tenants and store renter, Donna Breslin, were told to leave the premises of 3 East Ludlow Street before Friday which was the actual day of condemnation. Borough Council Members stated the owner, Charles Bott changed the inspection day from Friday to Wednesday with the UCC Code inspector, Barry Isett, not Council members; Charles Bott was supposed to contact all the tenants and Donna Breslin; it is not Council Members responsibility. Thomas asked if the owner was allowed to enter the building; Michael Greek stated the building was condemned for unsafe, inhabitable conditions, the owner is allowed to enter the building, he owns it.

The Borough does not own the building; UCC inspector condemned the building for code violations. Council Members asked if the borough could change the locks and secure the building so no one enters the building. Michael Greek stated Council Members can authorize to change the locks, provide a key to the owner so he has access to the building. Council members are worried that prior residents may have keys and will be able access the building. Council Members will continue to discuss this situation; need to obtain information from Charles Bott and UCC inspector, Barry Isett.

Motion made by John O’Gurek, second by William O’Gurek, to accept Old Business for May 2013; Motion was opened to the floor for comments; none made; all were in favor; motion approved.

NEW BUSINESS

1) Discuss and Motion to Revise the Hill Top Community Center Rental Agreement

Michael Kokinda, President asked Greg Kosciolk to advise Council Members of the rental agreement suggested changes that were discussed at the Workshop that was held on May 22nd; Greg stated it was discussed to add to the rental agreement a **\$50.00 rental fee**, no changes to the hourly rental fee of \$25.00; no changes to the required cleaning/damages deposit of \$100.00. William O’Gurek stated this is the only change to the agreement; Council members did not want to raise any other fees associated with the Recreation Center; William O’Gurek also stated by adding this rental fee of \$50.00, this will help with the cleaning and dumpster costs the borough has been paying for the last couple of months.

Motion was made by John O’Gurek, second by Greg Kosciolk to add a Rental Fee of \$50.00 to the Hill Top Community Center Rental Agreement; Motion was opened to the floor for comment, none made: all were in favor: motion approved.

2) Application Received for Zoning Officer Position

Council Members stated they are tabling the Zoning position at this time until all applications have been reviewed by Council members that were received in an Executive Session.

3) Handicap Renewal Applications

Judy Fredericks; 106 E. Hazard Street---APPROVED; Motion made by William O’Gurek, second by Michael Alabovitz to approve the handicap renewal application; Motion opened to the floor for comment; none made, all were in favor, motion approved.

Carol Kielbasa; 229 E. Fell Street---DENIED; Motion made by Michael Alabovitz to deny the handicap application submitted by Carol Kielbasa due to the fact she has accessible parking (garage) on her property; motion was opened to the floor for comments; none made; motion approved.

A motion made by John O’Gurek, second by Michael Alabovitz to advertise the same as 2012 Road Material amounts for 2013 Paving and Road projects; motion opened to the floor for comments; none made; motion approved. Susan Gibiser, Secretary will contact John Davis.

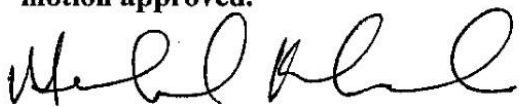
Adjournment

Motion made by John O’Gurek, second by Michael Alabovitz to adjourn at 8:00 p.m. until the next regular scheduled meeting on July 8, 2013.

Executive Session

Council entered into executive session at 8:15 p.m. to discuss personnel matters and pending issues.

Council Members convened at 8:45pm; A motion made by Michael Alabovitz, second by John O’Gurek to hire William Kirklosky as part-time Zoning officer; motion opened to floor for comments; none made; motion approved.



**Michael Kokinda
Council President**

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