

Summit Hill Borough
Regular Council Meeting
Monday July 8, 2013, 7:00PM

The Summit Hill Borough Council meeting was held on Monday, July 8 2013; 7:00pm with Pro-Temp, William Chapman conducting the meeting.

Roll Call – Michael Alabovitz, William Chapman, Jesse Walck, Greg Kosciolek, Solicitor Michael Greek, were all present.

Minutes – Motion was made by Michael Alabovitz, second by Greg Kosciolek to approve the minutes from the regular Council meeting held on June 10th and the Special meeting held on June 25th; Motion was opened to the floor for comments; none made, all were in favor. Motion approved.

Floor Session –

Bobby O’Gurek---Thanked the Borough Council members and Borough workers for fixing the ramp located at Ginther Park; he stated he tried the ramp with his wheel chair and it works perfectly.

Mayor’s Report – No Mayor’s Report for June 2013

Police Report – Chief Fittos was not present at the meeting; Officer Brett Hannon was present incase Council Members had any questions about the monthly Police report that was submitted for June 2013. Thomas Trach stated he is on the Police Civil Service Commission and the Civil Service tests were taken on June 28th for the full-time police officer position; test results are pending at this time. **Motion made by Jesse Walck, second by Greg Kosciolek to accept the Police report for June 2013; motion was opened to the floor for comment; none made; all were in favor; Motion approved.**

Code Enforcement Report

William Chapman stated as a follow up from the Special meeting concerning the malfunctioning septic systems located in West White Bear that Carl Wolfe, SEO has sent letters to the residents to have their well water tested. Lehigh Engineering submitted a report for June 2013; updated Council on rental property inspections; complaints received and how Lehigh Engineer handled the complaints; report on the condemned property of 3 E. Ludlow street; **Motion was made by Jesse Walck, second by Greg Kosciolek to accept the Code Enforcement Report for the month of June 2013; the motion was opened to the floor for comment; none made; all were in favor; Motion approved.**

Planning and Zoning Report – William Kirklosky, Zoning Officer submitted the Planning and Zoning report for June 2013. **Motion was made by Jesse Walck, second by Greg Kosciolek to accept the Planning and Zoning Report for the month of June 2013; the motion was opened to the floor for comment; none made; all were in favor; Motion approved.**

Work Leader Report –William Frantz submitted the Work Leader report for June 2013. William Chapman stated the borough workers will be patching and paving the streets within the next couple of weeks. **A Motion was made by Jesse Walck, second by Greg Kosciolek to accept the Work Leader Report for June 2013; motion was opened to the floor for comments; none made; all were in favor; motion approved.**

Tax Collector Report – Susan Gibiser, Secretary read the Tax Collector Report for the month of June 2013. Alice Kane, Tax Collector submitted a total of \$ 9,186.62; with a commission of \$ 459.33 **Motion was made by Greg Kosciolek, second by Jesse Walck to accept the Tax Collector Report for June 2013: Motion was opened to the floor for comments: none made: all were in favor: motion approved.**

Wage Tax Report – Susan Gibiser, Secretary read the Wage Tax Report for June 2013. Berkheimer submitted a Total of **\$ 22,691.70** for EIT; with a Commission of \$398.52 and Postage Charges of: \$25.76; LST submit was \$ 1,031.50; with a commission of \$ 21.15. **Motion was made by Michael Alabovitz, second by Greg Kosciolk to accept the Wage Tax Report for June 2013; motion was opened to the floor for comments; none made; all were in favor; motion approved.**

Receipts – Susan Gibiser, Secretary/Treasurer read the receipts for the month of June 2013; General Fund Receipts were **\$50,872.50**; total Sanitation Account receipts, were **\$4,285.01**. **Motion was made by Jesse Walck, second Greg Kosciolk to accept the receipts for June 2013; motion was opened to the floor for comments; none made; all were in favor; motion approved.**

Committee Reports –

Streets— William Chapman stated paving/patching will start soon; Borough workers are doing a good job maintaining parks, storm drains and other projects; stated there was storm drain and flooding issues with the property owned by L C & N; Susan Gibiser, Borough secretary has contacted them several times and nothing has been done. Michael Alabovitz will look at the area and see what can be done by the borough workers.

Building— Michael Alabovitz stated there are no problems; asked Susan about the A/C not working at the Borough office; Susan stated it was not working on Wednesday, July 3rd; called L & S Heating & A/C, they were in on Monday, July 8th and fixed it.

Fire and Emergency Services –

John Poko stated the exhaust system is up and working better; the annual Golf Tournament is on August 3rd forms are available at the borough office and from Shawn Hoben.

Recreation—Michael Alabovitz stated the new playground equipment is done at the Little League Park and the sand will be put in next week.

Motion made by Michael Alabovitz, second by Greg Kosciolk, to accept the committee reports for June 2013; Motion was opened to the floor for comments; none made; all were in favor; motion approved.

Communications—None to Report for June 2013

Bills – Susan Gibiser, Secretary/Treasurer read the total expenses for June 2013. The General Fund bills were **\$ 101,481.36**; Sanitation Account bills were **\$23,173.49**; The Balance for New Building Loan for June 2013 was **\$ 87,346.96**; **Motion made by Michael Alabovitz, second by Greg Kosciolk to approve the bills for the month for June 2013; Motion was opened to the floor for comments; none made; all were in favor; motion approved.**

Old Business

1) Zoning Officer Hired; Start Date—July 1, 2013—William Kirklosky

William Chapman stated William Kirklosky was hired as the new borough Zoning Officer and started on July 1st. William was present at the meeting and stated he welcomed the challenge as the new Zoning officer and is looking forward to working with council members and the residents. The Zoning officer's hours are every Monday from 12:00 til 4:00pm

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2) **Review Quality of Life Ordinance**

Solicitor, Michael Greek stated he did some minor changes to the ordinance concerning appeal process; Council members are continuing reviewing the Quality of Life Ordinance to make sure it meets the borough's current ordinances on file.

Motion made by John O'Gurek, second by William O'Gurek, to accept Old Business for May 2013; Motion was opened to the floor for comments; none made; all were in favor; motion approved.

NEW BUSINESS

1) **Garbage Exemptions for 3rd Quarter 2013**

Council members reviewed the following address for Garbage exemption:

- 1) 36 East Ridge; 2) 412 West White; 3) 106 East Holland; 4) 43 Park Ave;
5) 331 East Hazard; 6) 123 West Hazard; 7) 351 Market; 8) 156 West Fell

Motion made by Michael Alabovitz, second by Jesse Walck to approve the above address for Garbage Exemption starting in the 3rd quarter of 2013; motion was opened to floor for comments; none made; Motion approved.

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2) **Handicap Renewal Applications**

Lois Ciavaglia, 342 West Iron Street---APPROVED; Motion made by William Chapman, second by Jesse Walck to approve the handicap renewal application; Motion opened to the floor for comment; none made, all were in favor, motion approved.

Adjournment

Motion made by Jesse Walck, second by Michael Alabovitz to adjourn at 7:25 p.m. until the next regular scheduled meeting on August 12, 2013.

Executive Session

Council entered into executive session at 7:30 p.m. to discuss personnel matters and pending issues.



Michael Kokinda
Council President