

Summit Hill Borough Council
December 23, 2013, 7:00 p.m., Borough Hall

A special meeting of the Summit Hill Borough Council was held at the above time and place with President Michael Kokinda presiding.

Roll Call – President Michael Kokinda, Vice President John O’Gurek, Greg Kosciolk, Jesse Walck, Bill Chapman and William O’Gurek were all in attendance. Michael Alabovitz, Attorney Michael Greek and Mayor Paul McArdle were absent.

New Business

1. 2014 Budget - Mike Kokinda said that a motion is needed to adopt the 2014 Budget. **Motion was made by Jesse Walck second by William Chapman to adopt the 2014 budget with total income and expenses of \$1,410,305.00.** The motion was opened to the floor for comment; none made. Motion carried unanimously by Council.
2. Employment Contract with the Borough Secretary/Treasurer - **Motion was made by William Chapman and second by Jesse Walck to approve the Employment Contract with the Borough Secretary/Treasurer, Kira Steber.** The motion was opened to the floor for comment; none made. Motion carried unanimously by Council.
3. 2014 Meeting Dates - Mike Kokinda stated that there was a change in the meeting dates. The new meeting dates will be the fourth Monday of each month with the January meeting staying on the 6th because of reorganizing. Kira stated that the meeting in May will be the 3rd Monday due to the Memorial holiday. **Motion was made by William O’Gurek and second by William Chapman to advertise the new meeting dates for the 2014 Borough Council Meetings.** The motion was opened to the floor for comment; none made. Motion carried unanimously by Council.
4. New Bank Accounts - Kira Steber stated that she would like permission to open four new bank accounts for Capital Improvements of the Borough Building, Borough Equipment, Police Department and Recreation. **Motion was made by William Chapman and second by Jesse Walck to allow Kira Steber to open four new bank accounts for Capital Improvement for the Borough Building, Borough Equipment, Police Department and Recreation.** The motion was opened to the floor for comment; none made. Motion carried unanimously by Council.
5. Transfer To Authorization - Kira Steber explained that she needs permission from Council to allow her to transfer funds online between accounts with Jim Thorpe National Bank. **Motion was made by William Chapman and second by Jesse Walck to allow Kira Steber, Borough Secretary/Treasurer, the authority to transfer funds between accounts with the online banking with Jim Thorpe National Bank.** The motion was opened to the floor for comment; none made. Motion carried unanimously by Council.
6. Historical Society Requests - Mike Kokinda said requests were received from the Historical Society to put a small Switchback display in the Community Room being donated from the Train Station in Jim Thorpe. **Motion was made by Bill Chapman and second by William O’Gurek to allow the Historical Society to put a Switchback display in the Community Room.** Motion was opened to the floor for comment; none made. Motion carried unanimously by Council. The Shade Tree Commission would like to place a plaque from past years on a wall in the Community Room. **Motion was made by John O’Gurek and second by William Chapman to place plaques from past years on the wall in the Community Room.** Motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

Motion was made by William Chapman and second by William O’Gurek to adjourn at 7:15 p.m. until the next regular scheduled meeting of the Summit Hill Borough on January 6, 2014. The motion was opened to the floor for comment; none made. Motion carried unanimously by Council.

	
Michael Kokinda Council President	Kira Steber Secretary/Treasurer