

**Summit Hill Borough**  
**Regular Council Meeting**  
**Monday April 8, 2013, 7:00PM**

The regular council meeting for Summit Hill Borough was held on the above date and time with President, Michael Kokinda presiding.

**Roll Call** – President Michael Kokinda, Vice President John O’Gurek, Michael Alabovitz, William Chapman, William O’Gurek, Jesse Walck, Greg Kosciolek, Solicitor Michael Greek were all present.

**Minutes** – Motion was made by William Chapman, second by John O’Gurek to approve the minutes from the Regular Council meeting held on March 11, 2013; **Motion was opened to the floor for comments; none made, all were in favor. Motion approved.**

**Floor Session** –

**James Foreaker; 303 East White Street;** stated that the neighbor erected a fence too close to his home; Mr. Foreaker stated that the fence was erected on a shared walkway according to his deed, and it is blocking their access to the walkway. Mr. Foreaker provided pictures for council to look at. Council stated that this is a civil matter between Mr. Foreaker and his neighbor. He also state the height of the fence is 2 inches over the allowed height; this needs to be addressed by zoning. Council members stated this issue with the height will be looked at and if the fence is too high, it will be addressed.

**Lisa O’Donnell; 234 East Hazard Street;** asked council if they had adopted the Landlord Ordinance. Chief Fittos stated “Yes” the Borough did adopt this Ordinance in January 2012. Lisa asked questions concerning the three (3) strikes policy; Chief Fittos answered her questions; the Borough office will mail the ordinance to her.

**Bobby O’Gurek** expressed his concern about the ramp at the Ginter Field and said the ramp has not been fixed, but it was painted. Bobby stated the ramp is a safety issue and needs repairing. Michael Kokinda, President of Borough Council replied that the ramp does need repairs and will be done by Memorial Day.

**Mayor’s Report** – Council received a copy of the Mayor’s Report for the month of March 2013. Chief Fittos reported the magistrate income for the month of March 2013 was \$ 1142.82. **Motion was made by John O’Gurek and second by William O’Gurek to approve the Mayor’s Report for the month of March 2013; motion was opened to the floor for comment; none made; all were in favor; Motion approved.**

**Police Report** – Chief Fittos stated the Police Department received their new police cruiser. **Motion was made by Jesse Walck, second by William Chapman to accept the Police Report for the month of March 2013; Motion was opened to the floor for comment; none made; all were in favor; Motion approved.**

**Code Enforcement Report**— **No Report for March 2013.**

**Planning and Zoning Report** – Council received a copy of Planning and Zoning report for the month of March 2013. **Motion was made by Jesse Walck and second by William Chapman to accept the Planning and Zoning Report for the month of March 2013. The motion was opened to the floor for comment; none made; all were in favor; Motion approved.**

**Work Leader Report** – Council received copy of the Work Leader Report for the month of March 2013. William Frantz, Work Leader submitted a list of items needed; both plow trucks are in bad shape; council should look at a new truck prices. Jesse Walck stated that is not an option, a new truck would be too expensive. William O’Gurek stated council could look into prices on vehicles. Councilman O’Gurek suggested looking at trucks from the turnpiki auctions. Council approved other items on the list for purchasing. **Motion was made by John O’Gurek, second by Michael Alabovitz to accept the Work Leader Report for March 2013; motion was opened to the floor for comments; none made; all were in favor; motion approved.**

**Tax Collector Report** – There was no Tax Collector Report for the month of March 2013.

**Wage Tax Report** – Susan Gibiser, Secretary/Treasurer read Berkheimer's Wage Tax Report for the month of March 2013; total EIT collected was \$ **26,321.95** with a commission of \$ **401.19.**; LST tax collected for March 2013 was \$ **108.50** with a commission of \$ **2.22.** **Motion was made by William Chapman second by Jesse Walck to accept the Wage Tax Report for March, 2013. Motion was opened to the floor for comments; none made; all were in favor; motion approved.**

**Receipts** – Susan Gibiser, Secretary/Treasurer read the total General Fund receipts for the month of March, 2013, was \$ **45,451.75** the total Sanitation Account receipts, were \$ **9,688.97.** **Motion was made by William Chapman, second John O'Gurek to accept the receipts for March 2013; motion was opened to the floor for comments; none made; all were in favor; motion approved.**

### **Committee Reports** –

**Streets**— John O'Gurek stated that street sweeping will begin soon, borough workers are continuing to work on Patching potholes.

**Building**—Michael Alabovitz stated that the heating at the Fire Company is completed.

**Fire and Emergency Services** – John Poko stated there is Oldies Dance at the Fire Company on April 13<sup>th</sup>; reminded Council the Stay at Home Festival is coming up in May. Shawn Hoben, Fire Chief asked what the procedure is for reporting accidents or injuries; he stated there should be some type of form filled out for each incident. Susan Gibiser, Borough Secretary/Treasurer stated she is not aware of any type of form; will review files to find a form. Shawn also stated the borough is in a "Burn Ban". Councilman William Chapman asked John Poko how the heating was at the Fire Company; John Poko replied it was working well. John stated he received quotes concerning the exhaust system; approximately cost is \$ 6,700.00; and this saves \$2,000.00 for installation fees.

**Recreation**— Monica Marshall stated that no one volunteered for the event coordinator position. Monica said she would stay on until May 1, 2013. **Motion was made by Michael Alabovitz, second by Jesse Walck to re-appoint Monica Marshall as the Event Coordinator for the Recreation Committee. Motion was opened to the floor for comments; none made; all were in favor; Motion approved.** Michael Alabovitz stated the cleaning at the Recreation Center needs to be done more often such as prior to each event or at least bi-weekly. Susan Gibiser, Borough Secretary stated she will contact the cleaning person and ask if she is available to clean as least bi-weekly. Monica commented on the Stay at Home Festival which will be May 25<sup>th</sup> & 26<sup>th</sup>; Stands will be done; will the stage be done? Michael Kokinda there isn't enough time to build the stage; and bands are booked. Easter on the Hill, hosted approximately 100 children which was held in Ludlow Park and parking lot. Monica stated the lines on the basketball courts need to be painted and they are in need of volunteers. Monica asked if the Borough workers could assist with preparing for the new rides for the Ginther Park; Council stated: Yes, the Borough workers can dig the areas needed for the rides. Monica also stated that letters for donation will be mailed out on May 1, 2013. **Motion made by William Chapman, second by Jesse Walck, second by John O'Gurek to accept the committee reports for March 2013; Motion was opened to the floor for comments; none made; all were in favor; motion approved.**

### **Communications** – NONE TO REPORT FOR MARCH 2013.

**Bills** – Susan Gibiser, Secretary/Treasurer stated the total expenses for the Sanitation Account for March was \$ **22,989.37.** Balance for New Building Loan for March was \$ **105,210.19,** Total for General Account for February was \$ **80,348.91;** March 2013 was \$ **81,203.84,** **Motion made by William Chapman second by Jesse Walck to approve payment of all bills for the month for March 2013. Motion was opened to the floor for comments; none made; all were in favor; motion approved.**

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## Old Business

### 1.) Update on Middle Carbon County Comprehensive Plan

President, Michael Kokinda announced: Borough Council Members will hold a Public Hearing on Monday, May 13, at 6:00pm; this will be advertised in the Times News on Friday, April 12<sup>th</sup> and Friday, May 3<sup>rd</sup>.

### 2.) Update on Narrowband Project: Discussion on Maintenance of Radios by Fire Co.

President, Michael Kokinda read a letter received from the county stating the Grant for the Narrowband radios is finished and since the cost of the project was over the amount of the grant; each municipality has to pay for their share of the balance. **Motion made by William Chapman and second by Jesse Walck to pay the bill of \$767.94 to the County of Carbon; Motion was opened to the floor for comment: none made: all in favor: Motion approved.** Fire Chief Shawn Hoben asked about the future maintenance for the fire company's radios; Council members stated the fire company can maintain the maintenance. Solicitor Michael Greek stated a Resolution for maintenance agreement between the Borough and the Fire Company should be done; he will have this done for the next meeting.

### 3.) Review winter parking ordinances. -

Councilman, John O'Gurek stated to council needs to review the current ordinance for winter parking; he stated this ordinance is not working well for the residents. Council members had a lengthy discussion; Michael Alabovitz stated he feels the current ordinance is fine; John O'Gurek stated the accumulating of three (3) inches is confusing for residents as to if and when they are to move their vehicles. Chief Fittos stated "It went very well this past winter with residents moving their vehicles; the police also went down streets warning residents to move their vehicles prior to snow plowing. Council member decided to continue discussions throughout the summer and fall and try to come up with a solution for this ordinance.

## NEW BUSINESS

### 1.) Resolution # 2 of 2013 -- Jim Thorpe Depository

**Motion was made by William Chapman and second by William O'Gurek to adopt Resolution #2 of 2013: Jim Thorpe Bank Depository. Motion was opened to the floor for comments; none made; Jesse Walck opposed; all others in favor; Motion approved.**

### 2.) Hazleton YMCA/YWCA Triathlon -- Sunday, July 21, 2013

**Motion made by William Chapman, second by William O'Gurek to approve the Hazleton YMCA/YWCA Triathlon on Sunday, July 21<sup>st</sup>. Motion opened to the floor for comments; none made; all were in favor; Motion approved.**

### 3.) Transmittal Letters from DEP; Carl Wolfe -- Seo Officer, Scott Bieber -- Alternate SEO.

Councilman, William Chapman commented this is a terrible situation with raw sewage on top of the ground; stated Carl Wolfe and Scott Bieber need to take action. Mr. Gryzik stated the issues and problems; and several attempts have been made to pump the lower tank out. The depth of the tank and the fact that raw sewage cannot be pumped out into the open land is major issue. Council members would like a monthly update on the situation from the SEO; Susan Gibiser, Secretary, will contact them.

### 4.) Handicap Renewal Application for Marie O'Donnell, 24 W, Walter Street

**Motion made by William Chapman, second by William O'Gurek to approve the handicap application for Marie O'Donnell. Motion was opened to the floor for comment, none made: all were in favor: Motion approved.**

### 5.) 2nd Quarter of 2013 -- Garbage Exemptions

**Motion was made by William O'Gurek and second by Jesse Walck to approve: 34 West Walter St.; 332 West Iron St.; 224 North Walnut; 247 West Hazard St.; 440 West White St.; for Garbage exemption. Motion made by Jesse Walck and second by Mike Alabovitz to table 3 East Ludlow St, Summit Hill. Motion was opened to the floor for comment, none made: all were in favor: Motion approved.**

152 President Michael Kokinda stated Council will be looking to seek sealed bids for the 2006 Crown Vic. Council will consider bids starting at \$400.00. Motion was made by John O'Gurek and second by William Chapman to advertise to accept sealed bids by Monday, May 06, 2013 at the Borough Office. Motion was opened to the floor for comment, none made; all were in favor; Motion approved.

Adjournment

Motion made by John O'Gurek, second by Michael Alabovitz to adjourn at 8:30 p.m. until the next regular scheduled meeting on May 13, 2013.



Susan K. Gibiser

Borough Secretary/Treasurer

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