

The regular scheduled meeting of the Summit Hill Borough Council was held at the above place and time with President Michael Kokinda presiding.

Roll Call – John O’Gurek, Michael Alabovitz, William O’Gurek, Jesse Walck, William Chapman, Francis O’Gorman, Mayor Paul McArdle and Solicitor Michael Greek were all in attendance.

Minutes – Motion was made by William Chapman, second by John O’Gurek to approve the minutes from August 13, 2012 Council Meeting; all in favor; motion was opened to the floor for comments; none made; Motion approved.

Floor –

- 1) **Shireen Parsons, 113 E. Holland Street**; again Shireen stated she has submitted a sample of an ordinance to the Borough Secretary which is called “The Quality of Life Ordinance” which she feels Council should review and consider adopting for the Borough of Summit Hill; has Council Members reviewed this ordinance. Solicitor, Michael Greek stated to Council and the public that the Property Maintenance Ordinances that the Borough has already adopted are in the Quality of Life Ordinance; Zoning Officer is able to enact on this ordinance to assure property owner take care of their properties and issues citations and fines when needed. Shireen stated there are several children not being supervised by adults at this home along with the property is not being taken care of; health issues. Apartments located at Ludlow & Chestnuts are in terrible conditions; Susan Gibiser, Borough Secretary stated the UCC Officer is aware and has received plans from the owner to reconstruct this apartment complex; only the apartments that passed code are being rented, others are not.

Mayor’s Report – Council received a copy of the Mayor’s Reports for August 2012. The magistrate income for August was \$1200.85; Motion was made by William Chapman, second by Jesse Walck to approve the Mayor’s Report for the month of August 2012; all in favor; motion was opened to the floor for comment; none made; Motion approved. Paul McArdle stated that the stop signs on Maple Street are missing, approx. 2 signs; located by the stone wall by the cemetery. Council stated will have the Workforce replace them.

Police Report – Council received a copy police reports for August 2012; Motion was made by John O’Gurek, second by Francis O’Gorman to approve the Police Report for the month of August 2012; all in favor; motion was opened to the floor for comment; none made; Motion approved.

Code Enforcement Report – No Report submitted for August.

Planning and Zoning Report – Council received a copy of the Planning/Zoning report for August 2012. Larry stated he waived the zoning permit fee for the Summit Hill Heritage Center since they are a non-profit organization. Larry asked Council Members if anyone can assist him with the Codification portfolio of the Zoning; Susan will contact General Code and request another time extension for an additional sixty (60) days. Larry stated there have been several complaints received by the Borough office about residents with pools and not maintaining them properly; also several residents have pools and did not get a permit; what can be done about this? Michael Greek, Solicitor stated the Borough does have the property maintenance ordinance already adopted and it should state the Police can issue citations after a notification to these residents. Motion was made by Francis O’Gorman, second by Michael Alabovitz to accept the Planning/Zoning Report for the month of August 2012; the motion was opened to the floor for comments; none made; Motion approved.

Work Leader Report – Council received a copy of the Work Leader Report for the month of August 2012. Motion was made by Michael Alabovitz, second by John O’Gurek to accept the Work Leader Report for the month of August 2012; all in favor; motion was opened to the floor for comment; none made; Motion approved.

Tax Collector Report --Borough Secretary, Susan Gibiser read the Tax Collector’s Report for the month of August 2012; Alice Kane submitted total taxes as \$5,537.80; with a commission of \$276.89; Motion was made by William O’Gurek, second by William Chapman to accept the Tax Collector Report for August 2012; all in favor; motion was opened to the floor for comment; none made; Motion approved.

120 **Wage Tax Report** –Borough Secretary, Susan Gibiser, read the Wage Tax Report for the month of August 2012; Total submitted for EIT taxes from Berkheimer was \$15,784.78; No commission report; LST for August was \$193.23, with a commission of \$ 6.47; Total submitted for EIT from Centax was \$9,205.04 with a commission of \$114.09. **Motion was made by Michael Alabovitz, second by John O’Gurek to accept the Wage Tax Report for August 2012;** all in favor; motion was opened to the floor for comment; none made; Motion approved.

Receipts –Borough Secretary, Susan Gibiser, reported the General Account receipts for August 2012 were \$101,182.60; Sanitation Account receipts were \$8,270.44. **Motion was made by William O’Gurek, second by Jesse Walck to accept the receipts for August 2012;** all in favor; motion was opened to the floor for comment; none made; Motion approved.

Committee Reports –

Streets – John O’Gurek stated repairs on trucks, vehicles have been done; Paving in Coaldale went very; sewers will be getting done along with patching and repairs of retaining walls.

Building – Michael Kokinda stated the Borough workers have replaced filters and cleaned all A/C and Heating units through out all the buildings.

Fire and Emergency Services—Council Members stated they would like a financial monthly report of from the Fire and Emergency Services to review during budget meetings.

Recreation--- Council Members stated they would like a monthly financial report from Monica Marshall concerning the Recreation Hall and functions; this would be very helpful during budget meetings.

Motion was made by John O’Gurek, second by William O’Gurek to accept the Committee reports for July 2012; all in favor; motion was opened to the floor for comment; none made; Motion approved.

Communications

- 1) Letter from Borough of Coaldale.....Thank you for the Shared Services assistance in paving the streets in the Borough of Coaldale.
- 2) Letter and Summary from SEO Officer---Carl Wolfe, Jr.
- 3) Letter from Marion and Ronald Fritz

Motion was made by Michael Alabovitz, second by John O’Gurek to accept communications for the month of August 2012; all in favor; motion was opened to the floor for comments; none made; motion approved.

Bills –Borough Secretary, Susan Gibiser, stated the expenses for the General Account for August 2012 were \$181,484.32; total expenses for Sanitation Account were \$22,989.37 for August 2012; **Motion was made by William Chapman, second by Jesse Walck to pay all bills for the month of August 2012;** all were in favor; motion was opened to the floor for comments; none made; Motion approved.

Old Business

- 1) **A motion was made by Jesse Walck, second by William O’Gurek to pay an additional monthly payment of \$1200.00 on the Borough New Buildings Loan #42216957;** a discussion among Council Members concerning this motion. It was stated since the Borough paid off the Garage Building loan last month; this loan amount was still budgeted for 2012, this money should be applied towards the “principal only” on the New Buildings Loan to pay if off sooner by approx. Two (2) years. **All Council Members were in favor; motion was opened to the floor for comments; none were made; Motion approved.**
- 2) Discussion by Council Members pertaining to the Atlas Cell Tower Contract. John O’Gurek stated the contract should be reviewed and renegotiated by Council since the cell tower has changed so much within the last couple of years; Council Members agreed; will have Solicitor, Michael Greek review the contract and continue this discussion at next month’s meeting.

Motion was made by William O’Gurek, second by William Chapman to accept Old Business; all in favor; motion was opened to the floor for comments; none made; motion approved.

New Business**1) Proposal on Refinancing 2008 Go-Bond—Presented by Zach Williard, The PFM Group**

No Presentation; Rescheduled for next month's Council Meeting.

2) Teamsters Contract for Borough Workers

President, Michael Kokinda read the new negotiations of the Teamsters Contract for 2013-2017; there were comments from Council Members concerning the new borough worker and being a volunteer fireman during work hours; some questions of concerns where: should he be paid; logging of hours; there should be documentation on file and Council should have a written policy. John O'Gurek stated Ron did attend to a fire last week within the borough and stated to William Frantz it should be noted on his time sheet for the record. Council members stated this discussion will need to be continued during the Executive Session.

Motion made by Jesse Walck, second by Michael Alabovitz to approve the Teamsters Contract for the Borough Workers for 2013-2017 (5 yrs.) with the new negotiations as noted in the new contract; Motion was opened to the floor for comments; none made; Motion approved.

3) Quotes for Repairs for Bus Shelters

President, Michael Kokinda stated he has received quotes for the repairs of glass for the bus shelters; Tempered glass--\$2030.00; Safety glass--\$2870.00; Plexi glass--\$1820.00; Plexi-Poly--\$3990.00. Council members had a discussion; will ask SHICO if they would be able to provide any funds towards the cost; Council members decided to table any decision at this time.

4) Discussion and Review an Updated Property Maintenance Ordinance

A motion was made by William O'Gurek, second by Jesse Walck to let Solicitor, Michael Greek advertise an Updated Property Maintenance Code with any additional changes that were discussed and requested by council on behalf of the Borough; motion was opened to the floor for comments; none made; all council members were in favor; Motion approved.

5) Handicap Parking Permits & Renewals

1) Lois Ciavaglia, 342 W. Iron Street; A motion was made by William Chapman, second by William O'Gurek to **APPROVE** the handicap renewal application; motion was opened to the floor for comments; none made; Motion approved.

2) Elaine Trudich, 333 W. Ludlow Street; Recommendation by Chief Fittos stated this application be Denied by Council due to there is a garage on the premises and off street parking in front of the home. A motion made by William Chapman, second by Jesse Walck to **DENY** the handicap application; motion was opened to the floor for comments; none made; Motion approved.

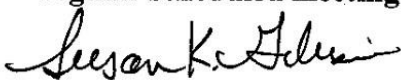
EXECUTIVE SESSION

Council Members entered into executive session at 8:10 p.m. to discuss Personnel Matters; Teamsters Negotiations/contract renewal for 2013-2017.

Council Members entered back into regular session at 8:25 p.m.

Adjournment

Motion made by William O'Gurek; second by Jesse Walck to adjourn at 8:25 p.m. until the next regular scheduled meeting on October 8, 2012



Susan K. Gibiser
Secretary/Treasurer
Summit Hill Borough