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Summit Hill Borough **Regular Council Meeting** **January 03, 2011, 7:00PM**

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Summit Hill Borough was held immediately following the Reorganizational Meeting on Tuesday, January 3, 2012 with President, Michael Kokinda presiding.

President, Michael Kokinda stated since the resignation of Councilman Harry Miller, the borough has been accepting letters of interest to retain the council seat for the remainder of the terms of two (2) years. At this meeting council members need to review the letters submitted and make nominations and appoint someone to Council.

Letters of interest received by: Thomas Tkach, Karen Ruzicka, William O'Gurek. **NOTE:** A letter was submitted by Pat Leonzi and effective today, January 3, 2012; he withdrew his name for personal reasons. William Chapman made a motion to nominate Thomas Tkach, there was no second motion. Motion lapsed for a lack of second motion. Michael Alabovitz made a motion to nominate William O'Gurek, it was seconded by Francis O'Gorman; motion was opened to the floor for comments; Thomas Tkach asked for council to take a vote one by one for his nomination. It was stated to him by President Michael Kokinda, the motion lapsed due to a lack of a second motion. All were in favor of appointing William O'Gurek; except V.P. John O'Gurek, who refrained from voting since he related to William; motion approved.

Swearing in of Newly Appointed Council Member

Mayor, Paul McArdle swore in William O'Gurek as the newly appointed Summit Hill Council Member.

Minutes – Motion was made by John O'Gurek, second by William Chapman to approve the minutes from the council meeting on December 12th and the Special Meeting on December 28, 2011; motion was opened to the floor for comments; none made; all were in favor, motion approved.

Floor Session

No Public comments during this meeting.

Mayor's Report – No monthly report for this meeting

Police Report – No monthly report for this meeting

Planning and Zoning Report – No monthly report for this meeting

Work Leader Report – Council received copies of the Work Leader Report from Joseph Kosalko for the month of December 2011. **Motion was made by John O'Gurek, second by Michael Alabovitz to accept the Work Leader Report for December 2011; motion was opened to the floor for comments; none made; all were in favor; motion approved.**

Tax Collector Report – Susan Gibiser, Secretary/Treasurer stated there was not tax report submitted by Alice Kane, Tax Collector for the month of December 2011.

Wage Tax Report – Susan Gibiser, Secretary/Treasurer read Berkheimer's Wage Tax Report for the month of December 2011; total Earned Income Tax of **\$14,603.02** with a commission of **\$342.90**; total LST for November was **\$46.70** with no commission **Motion was made by William Chapman, second by Jesse Walck to accept the Wage Tax Report for December 2011. Motion was opened to the floor for comments; none made; all were in favor; motion approved.**

Receipts – Susan Gibiser, Secretary/Treasurer read the total General Fund receipts for the month of December 2011, which were **\$57,325.83**; the total Sanitation Account receipts, were **\$10,884.71**. **Motion was made by William Chapman, second by John O'Gurek to accept the receipts for December 2011; motion was opened to the floor for comments; none made; all were in favor; motion approved.**

Workforce employee, William Frantz is doing a good job. Street is in need of repairs and have informed Joseph Kossieff to make sure the repairs are done in a timely matter.

Building---No comments

Fire and Emergency Services-- No comments

Recreation—No Comments

Communications

- 1) Letter from SHICO naming the Recreation Center
- 2) New Monthly report from Barry Isett & Associates-----will consists of all violations, issues within the borough.

Motion made by Francis O’Gorman, second by John O’Gurek to accept all communications for the month of December 2011.

Bills – Secretary/Treasurer, Susan Gibiser read the total expenses for the General Account for the month of December 2011 which was **\$59,900.04**; the total expenses for the Sanitation Account were **\$0.00**.

Motion made by Michael Alabovitz, second by William Chapman to approve payment of all bills for the month from December 2011. Motion was opened to the floor for comments; none made; all were in favor; motion approved.

Old Business

- 1) **Garbage Ordinance No. 5 of 2011 for Garbage Exemptions is in effect for January 1, 2012**

Council members reviewed the list of the 2012 Garbage exemptions; there were some discrepancies with the list of new exemptions; Council members tabled any decisions and exemptions until the February meeting until the borough secretary gets the correct new applications.

NEW BUSINESS

- 1) **Handicapped Parking application-----from William Mansberry**

Motion made by William Chapman, second by John O’Gurek to approved handicap parking application for William Mansberry; motion opened to the floor for comments; none made; motion approved.

- 2) **Resolution No. 1 of 2012----Municipal Deposit of Signatures**

Resolution No. 1 of 2012 pertains to new signatures on file at the depository bank, First Niagara, for all of the Borough’s account. New signatures are for Michael Kokinda, President, John O’Gurek, Vice-President and Susan K. Gibiser, borough Secretary/Treasurer.

Motion made by Michael Alabovitz, second by William Chapman to adopt Resolution No. 1 of 2012; motion was opened to the floor for comments; none made; motion approved.



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Planning and Zoning Hearing Board for 2012

meeting dates will be for the Planning Commission and Zoning Board. William Chapman, second by Francis O’Gorman to set the meeting dates as the 5th Wednesday of each month for the Planning Commission; the 2nd Wednesday of each month for the Zoning Hearing Board. All were in favor; motion approved.

BUSINESS FROM COUNCIL MEMEBERS

Susan Gibiser, Secretary stated she received a letter from Summit Hill Community Improvement Organization (SHICO) stating the organization recently had a contest to name the Community Center; the winning entry was “Summit Hill Top Community Center” and the organization is requesting Council’s approval of the name and the lettering will be put on the building, paid for the SHICO. **A motion made by William Chapman, second by John O’Gurek to approve the new name of the community center; motion was opened to the floor for comments; none made; motion approved.**

Susan Gibiser, Secretary stated the Borough’s Code Enforcement Agency, Barry Isett will be providing a monthly report stating with this past month of December 2011; since there has been so many concerns with violations throughout the borough, this would be a good report to be put on the agenda every month; then Council will be up to date on any and all violations, issues and concerns. Council Members stated to Susan this was a very good idea in order to be updated on any issues concerning the borough.

Adjournment

A motion made by William Chapman, second by John O’Gurek to adjourn the meeting at 8:30PM. Motion approved.

Respectfully,

Susan K. Gibiser

Susan K. Gibiser
Secretary/Treasurer
Summit Hill Borough