

The regular scheduled meeting of the Summit Hill Borough Council was held at the above place and time with President Michael Kokinda presiding.

**Roll Call** – Michael Kokinda, John O’Gurek, Michael Alabovitz, William O’Gurek, Jesse Walck, William Chapman, Mayor Paul McArdle and Solicitor Michael Greek were all in attendance.

**Minutes** – Motion was made by John O’Gurek, second by William Chapman to approve the minutes from November 12, , 2012 Council Meeting; all in favor; motion was opened to the floor for comments; none made; Motion approved.

**Floor** – No Public Comments.

**Mayor’s Report** – Council received a copy of the Mayor’s Reports for November 2012. The magistrate income for November was \$ 857.92; Motion was made by Jesse Walck, second by William Chapman to approve the Mayor’s Report for the month of November 2012; all in favor; motion was opened to the floor for comment; none made; Motion approved.

**Police Report** – Council received a copy of the Police Report for November 2012. A Motion was made by Michael Alabovitz, second by William O’Gurek to accept the police report for November 2012. All in favor; motion was opened to the floor for comments; none made; motion approved.

**Code Enforcement Report** – Council received a copy of the Code Enforcement report from Barry Issett for the month of November 2012. Motion was made by William Chapman and second by William O’Gurek to accept Code UCC. All in favor; Motion was opened to the floor for comment, no comments made, motion approved.

**Planning and Zoning Report** – Council received a copy of the Planning/Zoning report for November 2012. Motion was made by Michael Alabovitz, second by John O’Gurek to accept the Planning/Zoning Report for the month of November 2012; all in favor: the motion was opened to the floor for comments; none made; Motion approved.

**Work Leader Report** – Council received a copy of the Work Leader Report for the month of November 2012. Motion was made by William Chapman, second by Jesse Walck to accept the Work Leader Report for the month of November 2012; all in favor; motion was opened to the floor for comment; none made; Motion approved.

**Tax Collector Report** --Borough Secretary, Susan Gibiser read the Tax Collector’s Report for the month of November 2012; Alice Kane submitted total taxes as \$3,224.81.; with a commission of \$161.24; Motion was made by William O’Gurek, second by Jesse Walck to accept the Tax Collector Report for November 2012; all in favor; motion was opened to the floor for comment; none made; Motion approved.

**Wage Tax Report** –Borough Secretary, Susan Gibiser, read the Wage Tax Report for the month of November 2012; Total submitted for EIT taxes from Berkheimer was \$30,339.64; Commission of \$459.10; LST was \$15.07, with no commission. Motion was made by Jesse Walck, second by William Chapman to accept the Wage Tax Report for November 2012; all in favor; motion was opened to the floor for comment; none made; Motion approved.

**Receipts** –Borough Secretary, Susan Gibiser, reported the General Account receipts for November 2012 were \$51,962.40; Sanitation Account receipts were \$29,459.01 Motion was made by Michael Alabovitz, second by William Chapman to accept the receipts for November 2012; all in favor; motion was opened to the floor for comment; none made; Motion approved.

**Committee Reports** –

**Streets** – John O’Gurek stated nothing to report.: Tom Trach commented on cleaning the leaves out of the grades in the borough: stated large hole on Holland and Market grade.

**Building** – Michael Alabovitz stated nothing to report.

**Fire and Emergency Services**— Nothing to report.

**Recreation**--- Nothing to report.

13 **Motion made by Michael Alabovitz and second William Chapman to approve the Committee Reports for the month of November 2012: all were in favor, motion was opened to the floor for comments: no comments, motion approved.**

**Communications** – Letter was received from Robert Siesputowski concerning property maintenance issues. **Motion made by Jesse Walck and second William O’Gurek to approve the Communication Reports for the month of November 2012: all were in favor, motion was opened to the floor for comments: no comments, motion approved.**

**Bills** –Borough Secretary, Susan Gibiser, stated the expenses for the General Account for November 2012 were \$64,114.21; total expenses for Sanitation Account were \$23,054.13 for November 2012; **Motion was made by William Chapman, second by John O’Gurek to pay all bills for the month of November 2012; all in favor; motion was opened to the floor for comments; Tom Trach questioned the public not receiving expense reports from the fire company. Councilman Michael Alabovitz answered by stating there are public meetings to attend.**

## **Old Business**

### **1. Hiring Cleaning Service for Recreation Center:**

Council received a few proposals for the cleaning service position. Council decided to not hire anyone at this time, but to try each applicant. This will be on an as needed basis. Borough Secretary Susan Gibiser is to contact each applicant. Also, suggestions were made to look for a changing table for rest rooms in the recreation center; Council members stated to purchase two (2) changing table, one for each restroom

### **2. Discussion Concerning Dumpster:**

Council discussed getting a dumpster or to build a fenced in area to keep garbage in at the Recreation Center: Quote received from Tamaqua Transfer: dumpster size 2yd. \$75.00 per month, 4yd. \$125.00 per month, 6 yd. \$150.00 per month. Council stated that the cost of the rental fee to increase to cover the cost of the dumpster.

**A motion made by William Chapman, second by John O’Gurek to supply the recreation center with a 2 yd dumpster at the rate of \$75.00 per month. Motion was opened to the floor for comments: none made: all were in favor. Motion approved.**

### **3. Review Garbage Ordinance No. 5 of 2009**

Discussion among council member concerning amending the Garbage Ordinance No. 5 of 2009 concerning fees, penalties, discounts and delinquencies - Council discussed getting rid of the 5% discount and implementing the online e-billing to save the borough money; change the late fee from 20% to a flat fee of \$25.00 per quarter. Council members stated there are options for residents such as setting up payment plans or paying the bill in full for the year or making payments on time to receive no further penalties.

**Motion made by John O’Gurek second by Jesse Walck to amend Ordinance # 5 of 2009 as follows: Residents must use the online e-billing program by yearly or quarterly payments shall be entitled to a 5% discount on the entire amount: All bills considered delinquent will impose a \$25.00 late fee quarterly. Motion approved by council: All were in favor: Motion opened to the floor for comments: none made, motion approved.**

## **New Business**

### **1) Proposal for the Purchase of Bonds**

**Motion made by Jesse Walck and second by William O’Gurek to approve signing the Proposal for the Purchase of 2003 Bonds: all were in favor: Motion opened to the floor for comments: none made, motion approved.**

### **2) Acceptance of Addendum to Proposal for the Purchase of Bonds**

**Motion made by John O’Gurek and second by William O’Gurek to approve the Acceptance of Addendum to the Proposal for the Purchase of Bonds: all were in favor: Motion opened to the floor for comments, none made, motion approved.**

3) **Authorize Signing of Assured Guaranty Municipal Commitment Letter**

Motion made by William O'Gurek and second by Michael Alabovitz to approve signing of the Assured Guaranty Municipal commitment Letter: all were in favor: Motion opened to the floor for comments, none made, motion approved.

4) **Mutual Aid Agreement with Tamaqua Police Department**

Discussion among council members and Chief Fittos concerning the agreement with the Tamaqua Police Department; considering entering into a mutual aid agreement with Tamaqua Police Department.

Motion made by John O'Gurek and second by Michael Alabovitz to approve signing the Mutual Aid Agreement with the Tamaqua Police Department. All in favor: Motion was opened to the floor for comment, no comments made. Motion approved.

5) **Adopt 2013 Budget; Motion to Advertise Ordinance No. 1 of 2013 Tax Rates**

Motion made by William Chapman and second by Jesse Walck to adopt the 2013 Budget: and to advertise Ordinance No.1 of 2013 Tax Rates. All in favor: Motion was opened to the floor for comment, no comments made, motion approved.

6. **Examination Engagement Letter from Dept. of the Auditor General; Liquid Fuel Audit on 12/13/12.**

Borough Secretary Susan Gibiser provided borough council members with the Examination Engagement Letter from the Department of the Auditor General stating liquid fuels audit will be conducted on December 13, 2012 and continuing on December 14, 2012: Audit report to follow in January 2013.

**EXECUTIVE SESSION**

Council entered into executive session at 7:50 p.m. to discuss personnel business.

Council entered back into regular session at 8:30 p.m.

**Adjournment**

Motion made by William Chapman, second by Jesse Walck to adjourn at 8:35 p.m. until the next regular scheduled meeting on January 14, 2013.



Susan K. Gibiser  
Secretary/Treasurer