

The regular scheduled meeting of the Summit Hill Borough Council was held at the above place and time with President Michael Kokinda presiding.

Roll Call – John O’Gurek, Michael Alabovitz, William O’Gurek, Jesse Walck, William Chapman, Francis O’Gorman and Solicitor Michael Greek were all in attendance.

Minutes – Motion was made by John O’Gurek, second by William O’Gurek to approve the minutes from the June 21st Special Council meeting and July 9th Regular Council Meeting; all in favor; motion was opened to the floor for comments; none made; Motion approved.

Floor –

- 1) **John Michacik, 354 W. Iron Street**; asked Council members when Iron Street was going to be cleaned by the street sweeper; John O’Gurek, Street & Lights Committee stated he had the Borough workers clean and sweep by hand since the sweeper is still not working properly; William Chapman also stated he was told by the Borough workers it was done and cleaned; John stated he will look at Iron Street and if it needs cleaning, he will address it to the Borough workers.
- 2) **Sharon Chapman, 204 W. Ludlow St.**; stated to Council Members about children riding bikes on the streets with no consideration for cars; Sharon asked if there were bike safety course for children to attend. Chief Fittos stated there are bike safety courses but if the children don’t attend the classes, it doesn’t help; Chief Fittos stated she should have called the police immediately and the police officer would have addressed the child riding the bike at that time.
- 3) **John Eisenhower, 168 W. Mountaintop Road**; stated to Council Members that the trees along West Mountaintop Road are hanging very low and most cars drive in the middle of the road to avoid the trees limbs; asked if the Borough workers could cut and maintain the road.
- 4) **Ryan Stoa, 538 W. White Bear**; stated to Council members to have the Borough’s website update with the most recent council meetings minutes, ordinances and zoning permits; Ryan also stated there is property located near 100 West White Bear Drive and the grass/weeds are very high; Michael Kokinda stated a letter will be sent by the Borough secretary.
- 5) **Karen Ruzicka, 151 East Fell Street**; stated to Council Members and Chief Fittos about the recent crime within the borough; Karen asked if the police officers could inform and stop by area business’s to keep them up to date on the crime status. Chief Fittos stated if the police officers have the time and are not on a call, will have the officers stop by the businesses.
- 6) **Shireen Parsons, 113 E. Holland Street**; stated to Council Members she has submitted a sample of an ordinance to the Borough Secretary which is called “The Quality of Life Ordinance” which she feels Council should review and consider adopting for the Borough of Summit Hill; several property owners within the borough are neglecting their properties which is making adjoining properties value decrease and making the Borough look terrible. Council Members agreed to review the sample ordinance and also stated there are several properties that need the Zoning officer to review and send letters of violations.
- 7) Bob Siesputowksi, 219 West White Street, stated to Council Members he has filed several complaints concerning the residents at 217 W. White Street; garbage/rubbish in the yard, tall grass/weeds and the pool water is very dirty and has not been used in years. Council Members stated a letter will be sent and will have the Zoning Officer and Police Dept. review the property.

Mayor’s Report – Council received a copy of the Mayor’s Reports for June and July 2012. Chief Fittos reported the Mayor’s report on behalf of Mayor Paul McArdle. The magistrate income for June 2012 was **\$1298.26** and July 2012 was **\$713.52** Motion was made by William Chapman, second by Jesse Walck to approve the Mayor’s Report for the month of June and July 2012; all in favor; motion was opened to the floor for comment; none made; Motion approved.

116 **Police Report** – Council received a copy police reports for June and July 2012; **Motion was made by John O’Gurek, second by Francis O’Gorman to approve the Police Report for the month of June and July 2012;** all in favor; motion was opened to the floor for comment; none made; Motion approved.

Code Enforcement Report – Council received a copy of the Code Enforcement report for July 2012. John O’Gurek stated he was not happy with the monthly report, very incomplete on the abandoned homes status. Solicitor, Michael Greek stated that Council needs form a Committee of Council Members that meet on a monthly basis with Barry Issett & Company to review each property with Zoning and Property Code issues; have a plan has to what action will be taken and done by Zoning and UCC codes. Council agreed to form a Committee and to have to Susan Gibiser, Borough Secretary contact Barry Isset & Company to set up a meeting to review a proposal of UCC, Zoning and Health Officer for the Borough. **Motion was made by John O’Gurek, second by William O’Gurek to accept the Code Enforcement Report for July 2012;** all in favor; motion was opened to the floor for comment; none made; Motion approved.

Planning and Zoning Report – Council received a copy of the Planning/Zoning report for July 2012. **Motion was made by John O’Gurek, second by Francis O’Gorman to accept the Planning/Zoning Report for the month of July 2012;** The motion was opened to the floor for comments; none made; Motion approved.

Work Leader Report – Council received a copy of the Work Leader Report for the month of July 2012. Michael Alabovitz stated there are two (2) manholes covers missing within the borough. John O’Gurek stated he has already talked to the Workforce crews concerning this matter and will have them replace and put locks on the covers. **Motion was made by William Chapman, second by William O’Gurek to accept the Work Leader Report for the month of July 2012;** all in favor; motion was opened to the floor for comment; none made; Motion approved.

Tax Collector Report --Borough Secretary, Susan Gibiser read the Tax Collector’s Report for the month of July 2012; Alice Kane submitted total taxes as \$59,971.44; with a commission of \$2,998.58; **Motion was made by William Chapman, second by Jesse Walck to accept the Tax Collector Report for July 2012;** all in favor; motion was opened to the floor for comment; none made; Motion approved.

Wage Tax Report –Borough Secretary, Susan Gibiser, read the Wage Tax Report for the month of July 2012; Total submitted for EIT taxes from Berkheimer was \$547.32 with a commission of \$24.43; Total submitted for EIT from Centax was \$15,352.30 with a commission of \$190.35. **Motion was made by William Chapman, second by William O’Gurek to accept the Wage Tax Report for July 2012;** all in favor; motion was opened to the floor for comment; none made; Motion approved.

Receipts –Borough Secretary, Susan Gibiser, reported the General Account receipts for July 2012 were \$89,665.36; Sanitation Account receipts were \$16,708.98.00. **Motion was made by William Chapman, second by William O’Gurek to accept the receipts for July 2012;** all in favor; motion was opened to the floor for comment; none made; Motion approved.

Committee Reports –

Streets – John O’Gurek stated the street paving projects are done for 2012; John stated he was very upset with fellow Council Members about how the recent interviews were handled for a new Borough worker. He stated all Council Members should have been involved with the interview process, not just the personnel committee since this is how it has been done in the past, all Council members were notified and involved with the interview and hiring process. William Chapman stated he felt the same way; all Council Members should have been involved in the interview and hiring process. John stated he feels Council members are not working together in the best interest of the Borough residents. Michael Alabovitz stated he is on the Personnel Committee and takes full responsibility for not informing the Borough secretary to send the information to all Council members concerning the status of the interviews. **John O’Gurek made a Motion to hire Brian Erbe, for the position of Workforce Laborer, second by William Chapman; Michael Kokinda stated there is a motion on the floor and seconded, all were not in favor.**

Roll Call Vote: President, Michael Kokinda---NO; Vice-President, John O’Gurek---YES; Michael Alabovitz---NO; William Chapman---YES; Francis O’Gorman---NO; William O’Gurek---NO; Jesse Walck---NO; Motion was defeated by five (5) “NO” votes to two (2) “YES” votes.

Building – No Comments at this time

Fire and Emergency Services---John Poko from Carbon County 911 Center asked Council Members to contact the Borough Engineer in order to provide a proper address for William Knepper, a Borough resident who lives near Knepper Trailer Courts; John stated he is currently using “Zero” as his address and 911 Service can not use this number as an emergency address; since there is already a street sign there for “Knepper Lane”, the Borough engineer just needs to provide a proper mailing address.

Motion made by Michael Alabovitz, second by Jesse Walck to have the Borough secretary contact the Borough Engineer, Ronald Tirpak, and provide a proper mailing address for William Knepper; motion opened to the floor for comments; none made; Motion approved.

Recreation---Monica stated she is having trouble with the kitchen door locks, keys are getting stuck in the locks; Michael Kokinda stated he will look at the locks, might need to get new keys made for the locks. Monica stated the “Back to School Picnic” will be held on August 25th at 2:00 at Ginther Park; Kids Halloween Party will be held on October 20th; Monica asked Susan, Borough Secretary to have the Borough workers measurement the swing set at the Little League field so she can order new swings.

Motion was made by William O’Gurek, second by Jesse Walck to accept the Committee reports for July 2012; all in favor; motion was opened to the floor for comment; none made; Motion approved.

Communications

- 1) Letter from Summit Hill Water Authority.....Thank you for the financial assistance with the Flush Tank Project.
- 2) Letter of Interest from Shireen Parsons about Borough’s Ordinances for Property Maintenances
- 3) Letter from Mark Nalesnik, Carbon County EMA
- 4) Notice of Property Assessment and Revision of Taxes
 - Increase of Occupation.....6
 - Decrease of Occupation...6
 - Increase of Property Assessments.....19
 - Decrease of Property Assessments.....1

Motion was made by Jesse Walck, second by William O’Gurek to accept communications for the month of July 2012; all in favor; motion was opened to the floor for comments; none made; motion approved.

Bills –Borough Secretary, Susan Gibiser, stated the expenses for the General Account for July 2012 were \$42,706.89; total expenses for Sanitation Account were \$22,876.05 for July 2012; **Motion was made by William Chapman, second by William O’Gurek to pay all bills for the month of July 2012; all were in favor; motion was opened to the floor for comments; none made; Motion approved.**

A motion was made by Jesse Walck, second by William Chapman to pay the Borough Garage Building Loan #7712912001, in the amount of \$41,845.99; all were in favor; motion was opened to the floor for comments; none were made; Motion approved.

Old Business1) Update on Verizon Phone/Internet for Borough Office & Police Department

Susan Gibiser, Borough Secretary stated to Council Members she was recently informed by Verizon that since Verizon does not own the phone lines within the borough, Verizon can not honor their phone and internet proposal offered to the Borough.

A motion was made by William Chapman, second by William O’Gurek to accept the Old Business report as stated; all were in favor; motion was opened to the floor for comments; none were made; Motion approved.

New Business**1) Resolution No. 4 of 2012---Delinquent Cost Resolution for Berkheimer Assoc.**

Michael Greek, Solicitor reviewed Resolution No. 4 of 2012; which states the Borough of Summit Hill will authorize and empowering its Local Tax Collector as Berkheimer to impose and retain cost of collection of delinquent taxes.

Motion made by John O’Gurek, second by William Chapman to adopt Resolution No. 4 of 2012; Delinquent Cost Resolution for Berkheimer Assoc.; all were in favor; motion was opened to the floor for comments; none made; Motion approved.

2) Resolution No. 5 of 2012---Confidential Contact Resolution for Berkheimer Assoc.

Michael Greek, Solicitor reviewed Resolution No. 5 of 2012; which states the Governing Board of Summit Hill Borough authorizes, empowering and directing the proper officers of the Governing Board to appoint a liaison between it and Berkheimer of Sharing Confidential Tax information for Official purposes.

Motion made by John O’Gurek and second by William Chapman to adopt Resolution No. 5 of 2012; Council Members appointed the Borough Secretary, Susan K. Gibiser as the Confidential Contact Person on behalf of the Borough of Summit Hill; all in favor; motion was opened to the floor for comments; none made; Motion Approved.

3) Resolution No. 6 of 2012---Rescinding the Appointment of Centax as Tax Collector

Solicitor, Michael Greek stated Council needed to adopt this Resolution in order to remove prior Resolution No. 2 of 2011; which appoints Centax as the Tax Collector for the Borough.

Motion made by Michael Alabovitz, second by William Chapman to adopt Resolution No. 6 of 2012; all in favor; motion opened to the floor for comments; none made; Motion Approved.

4) Discussion Pertaining to Health Officer for the Borough

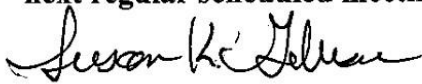
Council Member, William Chapman stated to he feels the Borough is in need of a Health Officer since there has been too many complaints from residents; William has been contacted by Health Officer from another borough, he is not able to assist the borough at this time; The Borough Secretary, Susan Gibiser has contacted Barry Issett & Company and they have offered their services of Zoning & Health; Susan Gibiser will make arrangements to have Rick Harmon from Barry Issett & Company to with Council Members and review their proposal.

5) A motion was made by Francis O’Gorman, second by Michael Alabovitz to hire Ronald Yuricheck as the new Borough Maintenance Worker; motion was opened to the floor for comments; John O’Gurek left prior to voting; William Chapman stated a “NO” voted; all other Council Members were in favor of motion; no other comments; Motion Approved.**EXCEUTIVE SESSION**

Council Members entered into executive session at 8:15 p.m. to discuss Personnel Matters.
Council Members entered back into regular session at 8:45 p.m.

Adjournment

Motion made by Michael Alabovitz; second by William O’Gurek to adjourn at 9:00 p.m. until the next regular scheduled meeting on September 10, 2012



Susan K. Gibiser
Secretary/Treasurer
Summit Hill Borough