

Summit Hill Borough
Council Meeting
December 12, 2011, 7:00PM

The regular scheduled council meeting of Summit Hill Borough was held on Monday, December 12, 2011 with Vice-President John O'Gurek presiding.

Roll Call – Michael Alabovitz, Kenneth Boyd, William Chapman, Michael Kokinda, Joseph Matika, Solicitor, Paul McArdle, Mayor and Susan Gibiser, Secretary were all in attendance.

Minutes – Motion was made by William Chapman, second by Michael Alabovitz to approve the minutes from the council meeting on November 14th, Budget Workshops/General Meetings on Nov. 29th and Dec. 6th. Motion was opened to the floor for comment; none made. All were in favor, motion approved.

Floor Session

No Public comments during this meeting.

Mayor's Report – Council received a copy of the Mayor's Report for the month of November 2011. Paul McArdle reported the magistrate income for the month of November 2011 was \$1002.47. Motion was made by Michael Kokinda, second by William Chapman to approve the Mayor's Report for November. Motion was opened to the floor for comment; none made; All were in favor, motion approved.

Police Report – Council received copies of the Police report from Chief Joseph Fittos for the month of November 2011. Chief Fittos stated he received information from Anthracite Protective Services on mine emergency response training and asked if all the police officers could attend; cost per person is \$7.00; Council stated they were not familiar with this company and their training procedures; Michael Alabovitz stated this company was not in good standards for their training procedures and he will provide information to Chief Fittos from another company with better training facilities and procedures. Motion was made by William Chapman, second by Michael Alabovitz to accept the Police Report for November; motion was opened to the floor for comments; none made; all were in favor, motion approved.

Planning and Zoning Report – Council received copies of the Planning and Zoning report from Larry Marek, Zoning Officer for the month of November 2011. Motion was made by William Chapman, second by Michael Kokinda to accept the Planning and Zoning Report for November 2011. Motion was opened to the floor for comments; none made; all were in favor, motion approved.

Work Leader Report – Council received copies of the Work Leader Report from Joseph Kosalko for the month of November 2011. Jack read a letter from Joseph "Kossie" Kosalko concerning the snow plow ordinance within the borough; he will be following the ordinance/signs posted thru out the borough. Comment made from the public concerning the snow being plowed on the second day. Larry Marek stated the gutter/screens on Elm Street are full of leaves; Susan Gibiser, secretary will advise Kossie. Motion was made by Michael Alabovitz, second by William Chapman to accept the Work Leader Report for November 2011; motion was opened to the floor for comments; none made; all were in favor; motion approved.

Tax Collector Report – Susan Gibiser, secretary read the Tax Collector's Report for the month of November 2011. Alice Kane submitted total taxes revenue of \$4,375.34 with a commission of \$218.77. Motion was made by William Chapman, second by Michael Kokinda to accept the Tax Collector Report for November 2011. Motion was opened to the floor for comment; none made; all were in favor; motion approved.

Wage Tax Report – Susan Gibiser, secretary read Berkheimer's Wage Tax Report for the month of November 2011; total Earned Income Tax of \$26,526.21 with a commission of \$570.29; total LST for November was \$126.00 with a commission of \$2.21 Motion was made by William Chapman, second by Michael Alabovitz to accept the Wage Tax Report for November 2011. Motion was opened to the floor for comments; none made; all were in favor; motion approved.

82 **Receipts** – Susan Gibiser, Secretary/Treasurer read the total General Fund receipts for the month of November 2011; were **\$54,452.25** and the total Sanitation Account receipts were **\$24,898.73**. **Motion was made by William Chapman, second by Michael Kokinda to accept the receipts for November 2011; motion was opened to the floor for comments; none made; all were in favor; motion approved.**

Committee Reports –

Streets—No comments

Building—No comments

Fire and Emergency Services-- No comments

Recreation

Monica Marshall from Recreation Committee stated Christmas on the Hill and Breakfast with Santa was held the first weekend in December; will be having a teen dance in February 2012. Monica requested council to sign rental agreement contracts.

Motion made by Michael Alabovitz, second by William Chapman to accept the Committee Report for November 2011. Motion was opened to the floor for comments; none made; all were in favor; motion approved.

Communications

- 1) EMC Insurance Company-----Need to respond to notice within twenty (20) days for repairs/estimates for guttering.

Council stated to Susan Gibiser, secretary, to contact EMC Insurance Company; borough is not able to get a quote for repairing the gutters until spring of 2012, at that time will we will contact them with a quote for repairs.

- 2) Notice of Property Assessment and Revision of Taxes
Increase of Occupation.....3
Decrease of Occupation....1
- 3) PA One Call System, Inc.....Election of the Board

Motion was made by William Chapman, second by Michael Kokinda to accept communications for November 2011. Motion was opened to the floor for comments; none made; all were in favor; motion approved.

Bills – Secretary/Treasurer, Susan Gibiser read the total expenses for the General Account for the month of November 2011 were **\$42,502.18**; the total expenses for the Sanitation Account were **\$23,037.94**. **Motion made by William Chapman, second by Michael Kokinda to approve payment of all bills for the month from November 2011. Motion was opened to the floor for comments; none made; all were in favor; motion approved.**

Old Business

- 1) Joseph Matika, Solicitor stated **Ordinance #3**, Landlord/Tenant Ordinance--Rental Properties-Both Residential and Commercial) has been advertised and is ready for adoption at tonight's meeting.
A motion made by William Chapman, second by Michael Alabovitz to adopt Ordinance #3; motion was opened to the floor for comments; none made; all were in favor; motion approved.
- 2) **Ordinance #4** concerning the collection of EIT taxes for the borough has been advertised and ready for adoption by council.
A motion made by William Chapman, second by Michael Alabovitz to adopt Ordinance #4 of reacting/amending the borough ordinance of EIT tax revenue and collections. Motion was opened to the floor for comments; none made; all were in favor. Motion approved.

3) Joseph Matika stated he reviewed with Chief Joseph Fittos and designed a Body Armor Policy for the borough to adopt for the police department. **A motion made by William Chapman, second by Michael Alabovitz to adopt the Policy of Body Armor for the Summit Hill Police Department Officers, effective this day, December 12, 2011; motion was opened to the floor for comments; none made; all were in favor; motion approved.**

4) Review Ordinance No. 5 of 2011

Joseph Matika stated he has revised Ordinance #5 pertaining to the time period for applications for garbage exemptions from monthly to quarterly, per council's request; ordinance is ready to be advertised with the intent to adopt, which can be done at the special meeting on December 28th and then would be effective for January 1, 2012.

A motion was made by Michael Alabovitz, second by William Chapman to advertise Ordinance No. 5, with the intent to adopt at the special meeting on December 28, 2011; motion was opened to the floor for comments; none made; all were in favor; motion approved.

NEW BUSINESS

Resignation Letter from Harry Miller

Council received a letter of resignation from council member, Harry Miller. **A motion was made by Michael Alabovitz, second by Kenneth Boyd to accept the resignation letter, effective December 12, 2011; motion was opened to the floor for comments; none made; all were in favor; motion approved.**

Tentatively Adopt the 2012 Budget; Advertise; Special Meeting on December 28th

Joseph Matika stated council was not able to adopt the tentative 2012 Budget at the Budget Workshop on December 6th; it must be done at a regular council meeting. **A motion was made by William Chapman to advertise to the tentative 2012 Budget; will be available for public review for ten (10) days; will be adopt at the special meeting on December 28, 2011; motion was opened to the floor for comments; none made; all were in favor; motion approved.**

Tentatively 2012 Budget is as follows:

Assessed Property Valuation =	43,596,645
Total Millage.....	16.1
Street Lightening.....	1.5
General Purposes	14.1
Fire Allocation	5

Contract with Direct Energy/Hudson Energy Company

Susan Gibiser, secretary has been in contact with Direct Energy Company for the last couple of months and receiving electric quotes from several suppliers; Hudson Energy has offered the best rates for a two (2) contract. Joseph Matika, solicitor, reviewed the contract and stated everything was in order. There were some questions of concerns from Michael Alabovitz pertaining to the length of the contract and terms of expiring. **A motion made by William Chapman, second by Michael Kokinda to enter into the contract with Hudson Energy Company for electric for the borough as per the agreement; motion was opened to the floor for comments; none made; all were in favor; motion approved.**

Resolution No. 3 of 2011---Hazard Mitigation Plan

The Hazard Mitigation Plan has been adopted by the county and has been reviewed by the Summit Hill Planning Commission and needs to be adopted by resolution by Council. **A motion was made William Chapman, second by Michael Kokinda to adopt Resolution No. 3 of 2011; Hazard Mitigation Plan; motion was opened to the floor for comments. Michael Alabovitz stated he was not in favor, wanted to review the CD; motion approved.**

Garbage Exemptions for December 2011**Gjoca Bros. Construction, 32 W. Ludlow Street**

Applied for garbage exemption on November 15, 2011; it will be a business at this location and will be using a dumpster, will have a private company hauling all garbage. All paperwork provided by owners.

A motion made by William Chapman, second by Michael Alabovitz to grant a garbage exemption to Gjoca Bros. Construction; motion opened to the floor for comments; none made; motion approved.

New Solicitor for 2012

Council decided to table any decisions pertaining to obtaining a new solicitor for 2012 at this time.

A motion made by William Chapman, second by Kenneth Boyd to table any decisions at this meeting; motion opened to the floor for comments; none made; motion approved.

BUSINESS FROM COUNCIL MEMEBERS

John O'Gurek commented to council members and the public, the borough is participating in the Toys for Tots program; anyone wishing to make a donation, pick up will be Thursday, December 15th.

John thanked councilmen, Joseph Weber and Kenneth Boyd for their years of service on council and servicing the borough of Summit Hill; he also thanked Joseph Matika, solicitor, for his years of servicing as the borough solicitor and wished him well as the new county Judge.

Anyone wishing to serve on council for the remaining term of Harry Miller please submit a letter of interest to the borough secretary before January 12, 2012 and council will review all letters submitted in order to appoint someone within the thirty (30) days time period.

Respectfully,

Susan K. Gibiser

Susan K. Gibiser
Secretary/Treasurer
Summit Hill Borough

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